



Ontario Association
of Architects

VISION

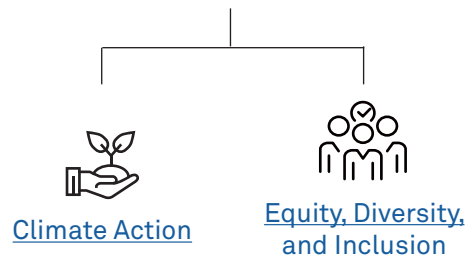
An Ontario in which architects are valued contributors to society, by creating a safe and healthy built environment that performs at the highest levels and elevates the human spirit.

MANDATE

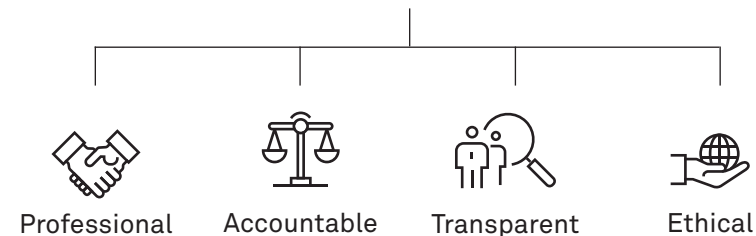
To regulate and govern the practice of architecture in Ontario in the service and protection of the public interest in accordance with the *Architects Act*, its Regulations, and Bylaws; to develop and uphold standards of skill, knowledge, qualification, practice, and professional ethics among architects; and to promote the appreciation of architecture within the broader society.

Strategic Plan [2022-2027]

Themes



Values



Strategic Priorities





	Regulatory Leadership	Governance and Operations	Member Competency	Public Education
Goal Statements	Bring the OAA's regulatory framework into alignment with current legal principles for professional regulators and modernize our legislative and governing documents to ensure the public interest continues to be served and protected.	Enhance our governance and operational practices to ensure an effective, inclusive, resilient, and transparent organization.	Ensure the continued professional competency and currency of OAA licensed members in order that they maintain their leadership role in the built environment accountable to the public interest.	Advance the public's understanding and recognition that architecture is integral to the quality of life and well-being of our society as experienced through a sustainable, resilient, and durable built environment.
Strategic Priorities	<ul style="list-style-type: none">Actively engage with government, legal counsel, and the Attorney General to advance the modernization of the <i>Architects Act</i> and its Regulation.Increase transparency, fairness, objectivity, and impartiality of OAA registration and regulatory processes.Continue to serve the public interest through ongoing enforcement activities and investigation of breaches of the <i>Architects Act</i> and its Regulations.Continue to invest in programs and activities that contribute to and foster the diversity and perspective of new applicants to the architectural profession.	<ul style="list-style-type: none">Implement the operational review recommendations, which include clearly defined roles for Council & staff, additional organizational policies and structures, enhanced IT and data management, enhanced risk management, continued investment in equity, diversity, and inclusion, and ensuring a safe workplace.Review and update Council governance practices to align with best practices of professional regulators.Develop a futureproofing strategy for OAA internal resources to be agile and resilient.	<ul style="list-style-type: none">Administer the legislative requirements of mandatory continuing education through the established program framework.Anticipate and respond to current disruptions and trends in the industry (e.g. different project delivery methods, climate stability, accessibility, and technological advancements) as well as legislative changes (e.g. harmonization of building codes and accessibility) through optional continuing education offerings.Provide information in a responsive manner to members that is relevant and timely regarding OAA education resources, as well as programs and services existing elsewhere that fall outside the purview of the OAA.	<ul style="list-style-type: none">Develop and implement an outreach strategy to educate the public about the role of architecture in creating the built environment and its impact on society.Continue education initiative to foster a greater understanding of the OAA as a unique professional self-regulator.Leverage and support programs and services offered by other stakeholders in the built environment to further the public appreciation of architecture and the allied arts.Continue education regarding best practices in project delivery that relate to regulatory responsibilities of OAA members and practices, inclusive of procurement, in order that the public interest may continue to be served and protected.
Metrics	<ul style="list-style-type: none">A strategy for modernizing the Act and Regulations has been created and implemented.The OAA's regulatory standards, policies, and procedures are current and consistent with the right-touch regulatory approach.Regulatory misalignments have been identified and corrected.The OAA continues to be in compliance with the Office of the Fairness Commissioner and other government oversight bodies.There is a clearer understanding of the path to licensure and a greater connection with those on the path to licensure.The OAA's annual Demographics Survey demonstrates a shift towards increased equity, diversity, and inclusion.	<ul style="list-style-type: none">The 39 Operational Review recommendations are implemented.Roles and responsibilities of OAA staff, committees, and Council are defined and documented.The OAA's risk assessment metrics are implemented.Staff retention remains high.Participation and representation in Council elections is improved.Best-practice gaps in governance relative to professional regulatory organization benchmarks have been identified, prioritized, implemented and measured	<ul style="list-style-type: none">Member competency and ethical practice continues to develop and is responsive relative to the industry and profession.The content of the OAA's educational offerings is focused on technical and legislative content that is current and relevant.Access to competency development-based education is diversified and equitable.Increased member use of the OAA webpages on learning opportunities outside of the OAA.Increased member use of the OAA webpages with the existing OAA Documents and Resources as well as Practice Advisory Knowledge Base area.	<ul style="list-style-type: none">Members demonstrate a clear understanding of the role of the OAA as a regulator and of the extent to which it can promote the public appreciation of architecture.The OAA has developed and implemented a defined program of public education that responds to our mandate and that is sustainable over time.The number of times government and other partners/stakeholder have invited OAA to engage/inform on built environment issues in the public interest has increased.

OAA COUNCIL MEETINGS

RULES AND PROCEDURES

Meetings of the Council of the Ontario Association of Architects (OAA) are conducted in accordance with Roberts Rules of Order which is included in the Councillor Orientation Binder, unless stipulated otherwise with the by-laws or as otherwise approved by OAA Council – see below.

Rules and Procedures for Discussion/Debate/Motions within Council Meetings

- 1) The maximum time for a speech in debate on a motion is two minutes.
- 2) The Chair shall keep a speakers' list of those wishing to speak to a specific item or motion; and
 - a) the speakers' list shall be built in the order that the Chair notes a member's intention to speak; and
 - b) any member having not spoken to a motion shall be given preference on the speakers' list over any member who has already spoken.
- 3) An original main motion may only be introduced at a meeting if it has been added under New Business to the agenda approved for that meeting.
- 4) Meetings of the Council of the Ontario Association of Architects (OAA) are conducted in accordance with Roberts Rules of Order which is included in the Councillor Orientation material, unless stipulated otherwise with the by-laws or as otherwise approved by OAA Council.
- 5) An item *For Information Only* which no Council member indicates will be the subject of a question or an original main motion is considered to be dispensed upon approval of the agenda for that meeting.
- 6) The meeting will move to a period of informal discussion immediately after a new item has been presented and any questions on the item have been put and answered, but before an original main motion on the item is introduced; and
 - a) a period of informal discussion is defined as the opportunity to discuss an item without there being a motion on the floor; and
 - b) the Chair of the meeting when the item is introduced continues as the Chair during the period of informal discussion unless they choose to relinquish the Chair; and
 - c) in a period of informal discussion the regular rules of debate are suspended; and
 - d) a period of informal discussion ceases when the Chair notes that no additional members wish to speak to the item or when an incidental motion to return to the regular rules of debate passes with a majority; and
 - e) immediately upon leaving a period of informal discussion, the presenter of the item may move an original main motion on the item and the formal rules of debate resume; and



f) if the presenter of the item moves no motion on the item then the item is considered dispensed unless an indication to introduce additional original main motions on the item is on the agenda, in which case each of these motions is presented in turn and debated as per the rules of formal debate.



ONTARIO ASSOCIATION OF ARCHITECTS
Council Meeting of November 24, 2022 at approx. 11:00 a.m.

Meeting # 284

OPEN MEETING AGENDA

Recognition of Traditional Lands

- | | | |
|----------------|---|---|
| <i>4 mins</i> | 1.0 AGENDA APPROVAL | |
| <i>1 min</i> | 1.1 Declaration re. Conflict of Interest | |
| | 2.0 APPROVAL OF MINUTES | |
| <i>4 mins</i> | 2.1 Draft minutes of the September 22, 2022 Open Council Meeting <i>(see attached)</i> | |
| <i>2 mins</i> | 3.0 BUSINESS ARISING FROM THE MINUTES | |
| | 4.0 ITEMS FOR REVIEW AND APPROVAL | |
| <i>7 mins</i> | 4.1 Recommendation from OAA Technology Program Integration Committee re. Intern Technologist annual fee <i>(see attached)</i> | Vice President King |
| <i>5 mins</i> | 4.2 Appointments to Statutory Committees
4.2.a Complaints Committee <i>(oral)</i>
4.2.b Experience Requirements Committee <i>(oral)</i> | Vice President Hastings |
| <i>2 mins</i> | 4.3 Appointments to Practice Resources Committee <i>(oral)</i> | Vice President Wilson |
| <i>2 mins</i> | 4.4 Appointments to Policy Advisory Coordination Team (PACT) <i>(oral)</i> | Vice President Karney |
| <i>2 mins</i> | 4.5 Appointments to new Communications + Public Education Committee <i>(oral)</i> | Vice President King & Vice President Krickhan |
| <i>2 mins</i> | 4.6 Appointments to Interns Committee <i>(oral)</i> | Councillor Abu-Bakare |
| <i>10 mins</i> | 4.7 Recommendation from OAA Education Committee under the Trust Fund re. Scholarships for Ontario College Architectural Technology Programs <i>(see attached)</i> | Education Committee |
| <i>10 mins</i> | 4.8 Education Big Think Roundtable Proposal <i>(see attached)</i> | Vice President Krickhan |
| <i>5 mins</i> | 4.9 Election of Life Members <i>(see attached)</i> | Vice President Hastings |
| <i>5 mins</i> | 4.10 Recognition of Members of Long Standing <i>(see attached)</i> | Vice President Hastings |
| <i>7 mins</i> | 4.11 Amendments to OAA By-laws, Revised 2017 <i>(TBD)</i> | Executive Director |
| <i>7 mins</i> | 4.12 Council Consent for use of "Architecture" in Company Name <i>(see attached)</i> | Registrar |
| <i>7 mins</i> | 4.13 OAA Conference 2023 – Keynote Speaker <i>(see attached)</i> | Vice President King |
| <i>1 min</i> | 4.14 Appointments to the Canadian Architectural Certification Board (CACB) <i>(oral)</i> | Executive Director |
| <i>5 mins</i> | 4.15 OAA Draft 2023 Operating and Capital Budget <i>(oral)</i> | Budget Committee |

5.0 ITEMS FOR DISCUSSION

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|---------|-----|--|-----------|
| 10 mins | 5.1 | Update re. Fair Access to Regulation Professions and Compulsory Trades Act and Bill 27 (<i>see attached</i>) | Registrar |
|---------|-----|--|-----------|

6.0 EXECUTIVE COMMITTEE REPORTS

- | | | | |
|-------|-------|---|-----------------------------------|
| | 6.1 | Report from the President | President |
| 1 min | 6.1.a | Activities for the months of September-November (<i>see attached</i>) | |
| 1 min | 6.1.b | Report from Executive Director (<i>see attached</i>) | Executive Director |
| | 6.2 | Report from the Senior Vice President and Treasurer | SVP & Treasurer |
| | 6.3 | Report from Vice President Strategic | Vice President Karney |
| 1 min | 6.3.a | Report from Vice President Strategic (<i>see attached</i>) | |
| | 6.4 | Report from Vice President Communications | Vice President King |
| 1 min | 6.4.a | Report from the Vice President Communications (<i>see attached</i>) | |
| | 6.5 | Report from Vice President Regulatory | Vice President Hastings Registrar |
| 1 min | 6.5.a | Activities Report from the Registrar (<i>see attached</i>) | |
| 1 min | 6.5.b | Interns Committee Update (<i>see attached</i>) | Councillor Abu-Bakare |
| | 6.6 | Report from Vice President Practice | Vice President Wilson |
| 1 min | 6.6.a | Report from Vice President Practice (<i>see attached</i>) | |
| | 6.7 | Report from Vice President Education | Vice President Krickhan |
| 1 min | 6.7.a | Report from Vice President Education (<i>TBD</i>) | |

7.0 ITEMS FOR INFORMATION

- | | | | |
|-------|-----|--|-----------|
| 1 min | 7.1 | Fall President's Tour Update (<i>see attached</i>) | President |
|-------|-----|--|-----------|

8.0 OTHER BUSINESS

9.0 DATE OF NEXT MEETING

- 9.1 The next regular meeting of Council is Thursday January 19, 2023 at 9:30 a.m. at the OAA Headquarters, 111 Moatfield Drive, Toronto, Ontario.

10.0 ADJOURNMENT

Ontario Association of Architects

Meeting #283 Open

MINUTES

September 22, 2022

The two hundred and eighty third meeting of the Council of the Ontario Association of Architects, held under the *Architects Act*, took place on Thursday September 22, 2022 at OAA Headquarters, 111 Moatfield Drive, Toronto and virtually via Zoom.

Present:	Susan Spiegel	President
	Settimo Vilardi	Senior Vice President and Treasurer
	Christina Karney	Vice President Strategic (<i>virtual</i>)
	Jennifer King	Vice President Communications
	Natasha Krickhan	Vice President Education
	William (Ted) Wilson	Vice President Practice (<i>virtual</i>)
	Farida Abu-Bakare	Councillor
	J. William Birdsell	Councillor
	Yan Ming (Pearl) Chan	Councillor
	Kimberly Fawcett-Smith	Lieutenant Governor in Council Appointee (<i>virtual</i>)
	Michelle Longlade	Lieutenant Governor in Council Appointee (<i>virtual – part attendance</i>)
	Lara McKendrick	Councillor
	Elaine Mintz	Lieutenant Governor in Council Appointee
	Deo Paquette	Councillor (<i>virtual</i>)
	Clayton Payer	Councillor
	Greg Redden	Councillor (<i>virtual</i>)
	Kristiana Schuhmann	Councillor
	Gaganjot Singh	Lieutenant Governor in Council Appointee
	Andrew Thomson	Councillor
	Marek Zawadzki	Councillor (<i>virtual</i>)
	Kristi Doyle	Executive Director
	Christie Mills	Registrar
	Tina Carfa	Executive Assistant, Executive Services
Regrets:	Paul Hastings	Vice President Regulatory
Guests:	Ellen Savitsky	Manager, Education and Development (<i>part attendance</i>)

The President noted a land acknowledgement video titled *Indigenous Land Acknowledgement* through Sheridan College <https://www.youtube.com/watch?v=HtG7j19na4> would be shared with Council as an acknowledgement and recognition of the indigenous land and its people.

The President welcomed staff in attendance at the meeting.

The President noted that legal counsel, Rebecca Durcan would be attending in person to make a presentation to Council regarding exemption requests.

DECLARATION RE CONFLICT OF INTEREST

The President called for declaration of any conflicts of interest.

No conflicts of interest were declared, however Councillor Paquette noted that he would be abstaining from the vote on the approval of the special meeting open minutes.

AGENDA APPROVAL

9460. The President reported that there were no new items to be added to the agenda:

It was moved by Abu-Bakare and seconded by Birdsell that the agenda for the September 22, 2022 open meeting be approved as circulated.

-- CARRIED

APPROVAL OF MINUTES

9461. *Reference Material Reviewed:* Draft minutes of the June 23, 2022 Open Council meeting.

The draft minutes of the June 23, 2022 Open Council meeting were reviewed.

A member of Council suggested a correction on page 7, paragraph 4 that the word "guests" be changed to "hosts".

It was moved by Vilardi and seconded by McKendrick that the minutes of the June 23, 2022 Open Council meeting be approved as amended.

-- CARRIED

9462. *Reference Material Reviewed:* Draft minutes of the August 11, 2022 Special Meeting of Council.

The draft minutes of the August 11, 2022 Special Meeting of Council were reviewed.

It was moved by Schuhmann and seconded by King that the minutes of the August 11, 2022 Special Meeting of Council be approved as circulated.

-- CARRIED (1 abstention)

BUSINESS ARISING FROM THE MINUTES

9463. There was no business arising from the minutes.

ITEMS FOR REVIEW AND APPROVAL

9464. *Reference Material Reviewed:* Draft 2023 Council Meeting Dates. **(APPENDIX 'A')**

Doyle reported on the proposed meeting dates of Council for 2023.

It was moved by Vilardi and seconded by Birdsell that the 2023 Council meeting dates be approved as circulated.

-- CARRIED

9465. *Reference Material Reviewed:* Memorandum from President, Susan Speigel, Vice President Education, Natasha Krickhan, and Manager, Education and Development, Ellen Savitsky dated September 9, 2022 re. K-12 Education Guide – Project Recommendations. **(APPENDIX 'B')**

The Vice President Education reported. There was no further discussion or questions pertaining to the report.

It was moved by Krickhan and seconded by King that Council and OAA staff identify stakeholders to participate in a 'Big Think' roundtable session on Grades K-12 architectural education in Ontario hosted by the OAA in the late fall 2022/winter 2023; and, that the cost of the event be drawn from the policy contingency budget.

-- CARRIED

It was moved by Krickhan and seconded by Abu-Bakare that Council direct the OAA staff to draft a letter to the Minister of Education from President Speigel on behalf of the OAA advancing the recommendation that the K-12 Ontario Curriculum include architectural programming.

-- CARRIED

9466. *Reference Material Reviewed:* Conference 2023 Sudbury – Draft Program and Schedule and attached background information. **(APPENDIX 'C')**

The Vice President Practice reported on the key events for the 2023 Conference and preliminary programming. It was specifically noted that the conference team is planning to work with the Indigenous community as part of its program development.

It was noted by the Vice President Practice that the local society is proposing an international competition in concert with Laurentian University.

Savitsky noted that there are two options for the virtual component for Council's consideration later in the fall. One option is to hold a one day virtual event in the fall of 2023 featuring the 'best of Sudbury 2023'. The second option would be to offer a 'best of Sudbury' in a series of webinars throughout the fall of 2023 as part of the OAA's regular fall seminar program.

Doyle noted that it will be noted to potential presenters that they should be prepared to also participate in a virtual option for the fall should they present live in Sudbury.

A member of Council enquired as to whether there is an opportunity for the OAA to give back to the First Nations Community Centre. It was noted that the local organizing team would consider and review the options.

A Council member enquired as to the reason that the Conference length was extended for 2023.

Doyle responded that the schedule allows Council for three full days of programming i.e. Wednesday to Friday. The Council meeting will be conducted on the Tuesday. This would require Council to arrive in Sudbury Monday. In the past Council has had their meeting on Wednesday, which would not allow them to participate in the Wednesday programming. Due to the location/venue, there are also limited travel options.

Council discussed the possibility of electric vehicle transportation and car pooling options from Toronto.

It was moved by Wilson and seconded by Vilardi that Council approve the program and schedule for Conference 2023 as circulated; and, that the virtual component for the fall 2023 be focused on the 'best of Sudbury 2023' educational sessions.

-- CARRIED

It was moved by Wilson and seconded by King that Council approve the virtual component of the 'best of Sudbury 2023' as a one day virtual learning event to be offered in fall 2023.

-- CARRIED (5 opposed)

9467. *Reference Material Reviewed:* Memorandum from Executive Director, Kristi Doyle dated September 8, 2022 re. OAA Support for 2020 Venice Biennale in Architecture and attached background information. **(APPENDIX 'D')**

Doyle reported on the request for sponsorship of the Canadian entry into the Venice Biennale for 2023. If approved, funding would be drawn from the Policy Contingency fund. Historically, Council has approved amounts between \$20-25,000.

A member of Council requested some clarification around the reason to advocate for an event outside of Canada. Their preference of funding other initiatives would lean toward a more Ontario-centric event.

Another member of Council suggested that this is not in line with the OAA's regulatory mandate, and would prefer to see the funding given to local initiatives.

A Council member noted that the Biennale is a global event on the future of architecture, adding that funding would be appropriate.

A member of Council requested some clarification with respect to how the event benefits the membership.

Doyle responded that the Canadian entry brings focus to the OAA as a sponsoring partner and elevates recognition and appreciation of Ontario architecture.

It was suggested by a Council member that the topic of the entry is in line with the national issue of housing affordability.

A member of Council noted that the funding not only supports the Biennale entry but also the research they are undertaking in housing.

A Council member noted that this falls under public sponsorship and is in line with the Strategic Plan as the project has collateral for members to utilize.

It was suggested by a member of Council that having the OAA associated in discussion with governments at that level is a benefit.

It was moved by Birdsell and seconded by Thomson that funding for the Canadian entry to the Venice Biennale 2023 be approved in the amount of \$25,000.

-- CARRIED (3 opposed (Payer, Redden), 1 abstention (Zawadzki))

9468. Appointment of Representative to University of Toronto, John H. Daniels Faculty of Architecture, Landscape and Design School Council (*oral*)

Doyle reported that the position on the school council was advertised to the membership and an application was received.

It was moved by King and seconded by Karney that Christopher Montgomery be appointed to the University of Toronto, John H. Daniels Faculty of Architecture, Landscape and Design School Council for a three-year term effective immediately.

-- CARRIED

9469. *Reference Material Reviewed:* Memorandum from Executive Director, Kristi Doyle dated September 8, 2022 re. Reappointment of OAA's Representative to the national Committee for the Examination of Architects in Canada (CExAC) and attached background information. (**APPENDIX 'E'**)

Doyle reported that it is being recommended that architect, Jeffrey Laberge be reappointed for a three-year term on CExAC, noting that there will be a national review of the ExAC in the coming year.

It was suggested that Laberge would bring experience and knowledge in this important undertaking.

It was moved by Schuhmann and seconded by Krickhan that architect, Jeffrey Laberge be reappointed to the Committee for the Examination of Architects in Canada (CExAC) for a three-year term effective January 1, 2023.

-- CARRIED

9470. *Reference Material Reviewed:* Memorandum from Executive Director, Kristi Doyle dated September 8, 2022 re. Appointment of an OAA Representative to the International Relations Committee (IRC) and attached background information. **(APPENDIX 'F')**

Doyle reported that a vacancy on the Committee will be upcoming at the end of this year. Councillor Payer submitted an expression of interest for the IRC.

It was moved by Vilardi and seconded by Krickhan that that OAA Councillor, Clayton Payer be nominated for appointment to the Regulatory Organizations of Architecture in Canada (ROAC) International Relations Committee (IRC) as the Ontario representative for a three-year term effective January 1, 2023.

-- CARRIED

9471. *Reference Material Reviewed:* Memorandum from Registrar, Christie Mills dated September 7, 2022 re. Update to Council Policy and Regulatory Notice RN.11 and attached supporting documentation. **(APPENDIX 'G')**

Mills reported an update of current documentation was necessitated as a result of the integration of the OAA Technology Program.

It was moved by King and seconded by McKendrick that Council approve the housekeeping updates to the OAA Council Policy - Licensed Technologist OAA and Regulatory Notice RN 11.

-- CARRIED (1 abstention (Zawadzki))

9472. *Reference Material Reviewed:* Memorandum from Registrar, Christie Mills dated September 8, 2022 re. Internship in Architecture Program – Observer and Parallel Experience and attached supporting documentation. **(APPENDIX 'H')**

Mills reported on the proposed updates to the requirements for observer and parallel experience in the Internship in Architecture Program (IAP).

A member of Council enquired if amendments would take effect immediately.

Mills responded that there is some time required to implement changes and to provide appropriate staff training. There will be a report to Council once the office of the Registrar is ready to implement the amendments.

It was moved by Thomson and seconded by McKendrick that Council approve the proposed OAA Appendix B Observer and Parallel Experience update and associated proposal form; and, that the Registrar work with staff to implement as necessary.

-- CARRIED

9473. *Reference Material Reviewed:* Memorandum from Communications Committee dated September 8, 2022 re. Conference Location for 2025. **(APPENDIX 'I')**

The Vice President Communications reported on the recommendation of the Communications Committee that Ottawa be confirmed at the location for the 2025 Conference.

It was moved by King and seconded by Schuhmann that, based on the recommendation of the Communications Committee, Ottawa be selected as the location for the 2025 edition of the OAA Conference.

-- CARRIED

Doyle noted that with this direction she will be signing contracts shortly to secure the hotel location recommended i.e. the Ottawa Westin, adding that deposit and cancellation fees will apply, as is the case with any hotel, and venue contracts arranged in advance.

Council moved prior to the open meeting from in camera to the open meeting at 1:20 p.m. to allow for a presentation on exemption requests from legal counsel, Rebecca Durcan.

Rebecca Durcan joined the meeting at 1:20 p.m.

The President welcomed Durcan to the meeting.

9474. *Reference Material Reviewed:* Memorandum from Registrar, Christie Mills dated September 9, 2022 re. Exemption Requests to Council and attached supporting documentation. **(APPENDIX 'J')**

Mills reported that as part of the strategic goal related to Regulatory Leadership there is ongoing review of statutory policies and procedures that includes consideration of fair registration practices as required by the *Fair Access to Regulated Professions and Compulsory Trades Act* (FARPACTA). It was identified that there is the need for additional procedural steps to be included for Exemption Requests to Council. The updated procedures would include the ability for an applicant to read the recommendation of the Experience Requirements Committee (if applicable) and provide submissions as part of the package that goes to Council for consideration. Following Council's decision related to the exemption request, written Reasons for that decision would be provided for the record and shared with the applicant.

Durcan made a presentation to Council. An Exemption Request involves a statutory decision and reasons for that decision should be shared with the applicant. This practice ensures fairness and transparency.

A Council member enquired as to the policies and procedures that reside with other organizations in this regard.

Durcan noted that the requirement differs from regulator to regulator but stressed that it has come to be expected by the Courts as well as the FARPACTA legislation. Durcan noted that the *Architects Act* involves Council decision making which is somewhat irregular and differs from normal practice where the decision would typically fall to the Registrar. The *Architects Act* does not explicitly require Council to provide written reasons for these matters but it is highly recommended within the context of procedural fairness as well as mitigating risk should the decision ever be subject to judicial review. When making high stakes registration decisions the Courts have determined that Councils should not have submissions before them that the applicant is unaware of or has not seen.

Mills noted that the Council policy related to Exemption Requests to Council should also be amended to remove a line that indicates that Council generally considers only one element of the requirements for exemption. The *Architects Act* clearly permits Council, in appropriate situations, to exempt both the (1) academic/experience and (2) examination requirements. To correct this misalignment it is proposed that the line be removed since policies cannot introduce powers or restrictions that are not in the legislation.

The President thanked Durcan for the presentation.

It was moved by Birdsell and seconded by Schuhmann that Council approve the updated Exemption Request to Council procedures and the updated OAA Council Policy.

-- CARRIED

Durcan left the meeting at 1:35 p.m.

It was noted that Mintz left during the in camera portion at 2:10 p.m.

Longlade left the meeting at 2:15 p.m.

9475. *Reference Material Reviewed:* Memorandum from Registrar, Christie Mills dated September 12, 2022 re. *Fair Access to Regulated Professions and Compulsory Trades Act (FARPACTA)* – Canadian Experience Requirement (CER) Prohibition and attached supporting documentation. **(APPENDIX 'K')**

Mills reported that she has been providing updates to Council since the end of 2021 regarding amendments to the current FARPACTA. One of the four main amendments to the FARPACTA is the prohibition against regulators requiring Canadian experience as a requirement or qualification for registration/licence – often referred to as the Canadian Experience Requirement (CER).

It was indicated by Mills that Council is being asked to consider whether it wishes to seek an exemption from the CER prohibition. A regulated profession may apply for an exemption from the prohibition on the grounds of public health and safety.

A Councillor asked if it is known what other Ontario regulators might be seeking an exemption related to CER. Mills noted that she has put that question to other regulators and the only one who provided a fulsome answer was the Association of Ontario Land Surveyors. The AOLS has expressed interest in applying for an exemption, however, they do not believe they would be successful as they would not be able to provide evidence related to public health and safety risks. Instead they are studying how they can implement courses or training that would be an alternative to the local experience requirement through which applicants may attain demonstrable competency.

Mills noted that there has been almost constant communication with the OFC related to the FARPACTA amendments since the beginning of the year – mostly related to information gathering on behalf of the OFC and the MLTSD. This past summer the OFC was directly asked if the current OAA process and procedures related to Exemption Requests to Council would satisfy the “alternative option” to a local experience requirement. It is not expected that the OFC will provide a definitive answer to this question but has instead requested more detailed information about the OAA’s registration procedures – the latest example is appended to the Council memo.

Mills noted that should an exemption request proceed it would be important to have the support of the Ministry of the Attorney General (MAG). But even with the support of MAG there is no guarantee that an exemption from the CER prohibition will be granted.

Some concern was expressed by a member of Council that a lack of knowledge around frost and cold weather conditions could be a serious concern.

Mills responded that the Office of the Fairness Commissioner (OFC) would request confirmation whether that knowledge can be gained through a course or other means and not direct local experience.

A Councillor enquired as to whether it would be an option to grant a licence without Canadian experience, but not a Certificate of Practice (CoP).

Mills responded that it would still likely be seen as an added barrier to practice by the OFC because if local experience is then required for a CoP it may still be construed as an unnecessary. The main thrust of the CER prohibition is that a regulated profession may continue to accept Canadian experience to satisfy an experience-related qualification for registration if it also accepts international experience as an alternative to Canadian experience.

A Councillor asked how the OFC tracks procedural improvements undertaken by regulators. It was noted by Mills that the OAA falls under an annual audit by the OFC who looks for continuous improvements which demonstrate a reduction in registration barriers, and processes that are fair, impartial, transparent and objective.

It was suggested by a member of Council that the OAA make an application for exemption otherwise it will have to defend its processes to the government regardless.

Mills noted that if the exemption request is denied, the OAA will be required to satisfy the changes and remove the CER requirement, i.e. 940 hours of local Ontario experience, and examine how the overall qualifications will be affected and amended.

A Council member suggested that an applicant for licence should have the same competencies as those who are domestic applicants, education and trained in Canada.

It was moved by Vilardi and seconded by Birdsell that Council direct the Registrar to draft a work plan related to an exemption request to the Office of the Fairness Commissioner (OFC)/Ministry of Labour, Immigration, Training and Skills Development (MLTSD) in relation to the CER prohibition under the *Fair Access to the Regulated Professions and Compulsory Trades Act (FARPACTA)*.
-- CARRIED (2 opposed (Wilson))

9476. *Reference Material Reviewed:* Memorandum from Vice President Communications, Jennifer King dated September 13, 2022 re. Update from OAA Technology Program Integration Committee. **(APPENDIX 'L')**

The Vice President Communications reported that the Committee has suggested folding the OAAAS student awards program into the OAA scholarship program, at an amount to be determined. It was suggested that Council may wish to consider two scholarships per colleges at \$1000 each. There are 11 colleges.

Missio noted that the OAA website is working on posting this year's OAA scholarship award winners and their work. Upon approval of the scholarships, technologists' work may be included to provide further visibility to the program and to technologists.

It was moved by King and seconded by Birdsell that Council approve the proposal to fold the Ontario Association for Applied Architectural Sciences (OAAAS) awards program into the existing OAA Scholarship Program for two \$1,000 scholarships per school; and, that the Education Committee under the Trust Fund be directed to prepare the criteria and procedures document for Council approval at the next meeting of Council; and, that the OAA Operational Budget be amended to include this cost moving forward.
-- CARRIED

ITEMS FOR DISCUSSION

9477. Review of National Competency Standard (*oral*)

Doyle reminded that an email was sent to Council in early September asking for comments on the proposed changes to the National Competency Standard as recommended by the CACB national standing committee. Several very minor housekeeping comments were received.

If there are no further comments from Council, Doyle noted that she would convey such to the national committee, however added that the final version of the document will be brought forward to the next meeting of the Regulatory Organizations of Architecture in Canada (ROAC) on November 17 and 18. Council will then have the option to review it for a final time and provide formal approval. The report was noted for information.

EXECUTIVE COMMITTEE REPORTS

9478. *Reference Material Reviewed:* Activities for the months of June-September. **(APPENDIX 'M')**

The report was noted for information.

9479. *Reference Material Reviewed:* Report from Executive Director, Kristi Doyle dated September 22, 2022 re. Executive Director Report to Council. **(APPENDIX 'N')**

The report was noted for information.

9480. *Reference Material Reviewed:* Memorandum from Senior Vice President and Treasurer Settimo Vilardi dated September 12, 2022 re. Unaudited Financial Statements for the Nine Months Ended August 31, 2022 and supporting documentation. **(APPENDIX 'O')**

The report was noted for information.

9481. Report from OAA Governance Committee and update regarding Governance Review. *(oral)*

The Senior Vice President and Treasurer reported that the review of the Committee was thorough and that the recommendations will follow with next steps toward implementation.

The report was noted for information.

9482. *Reference Material Reviewed:* Memorandum from Vice President Strategic, Christina Karney dated September 9, 2022 re. Update on the Activities under the Vice President Strategic Portfolio and attached background documentation. **(APPENDIX 'P')**

The report was noted for information.

9483. *Reference Material Reviewed:* Memorandum from the Communications Committee dated September 12, 2022 re. Communications Committee Update and attached background information. **(APPENDIX 'Q')**

The report was noted for information.

9484. *Reference Material Reviewed:* Memorandum from Vice President Regulatory, Paul Hastings and Registrar, Christie Mills dated September 13, 2022 re. Activities under the Registrar – June 9 – September 7, 2022 and attached background information. **(APPENDIX 'R')**

The report was noted for information.

9485. *Reference Material Reviewed:* Memorandum from Council and Chair, Interns Committee, Farida Abu-Bakare dated August 31, 2022 re. Interns Committee Update. **(APPENDIX 'S')**

The report was noted for information.

9486. *Reference Material Reviewed:* Memorandum from Vice President Practice, Ted Wilson dated September 12, 2022 re. Report from Vice President Practice. **(APPENDIX 'T')**

The Vice President Practice thanked Practice Advisory Services for the superior work they have done to date.

The report was noted for information.

9487. *Reference Material Reviewed:* Memorandum from the Vice President Education, Natasha Krickhan dated September 8, 2022 re. Report from Vice President Education and attached background information. **(APPENDIX 'U')**

The report was noted for information.

ITEMS FOR INFORMATION

9488. President's Fall Tour Update. *(oral)*

The President reported that the visits to date have gone well and great feedback received with respect to climate action.

The report was noted for information.

9489. *Reference Material Reviewed:* Memorandum from Manager Education and Development, Ellen Savitsky dated August 24, 2022 re. OAA SCS Annual Report and attached background information.

(APPENDIX 'V')

The report was noted for information.

OTHER BUSINESS

9490. There was no other business.

DATE OF NEXT MEETING

9491. The next regular meeting of Council is Thursday November 24, 2022 at 9:30 a.m. at the OAA Headquarters, 111 Moatfield Drive, Toronto, Ontario.

ADJOURNMENT

9492. **It was moved by Vilardi and seconded by Abu-Bakare that the meeting be adjourned at 3:55 p.m.**

-- CARRIED UNANIMOUSLY

President

Date

Memorandum

FOR COUNCIL MEETING
November 24, 2022
(open)
ITEM: 4.1

To: Council

Susan Spiegel	Farida Abu-Bakare
J. William Birdsell	Yan Ming (Pearl) Chan
Kimberly Fawcett-Smith	Paul Hastings
Christina Karney	Jennifer King
Natasha Krickhan	Michelle Longlade
Lara McKendrick	Elaine Mintz
Deo Paquette	Clayton Payer
Greg Redden	Kristiana Schuhmann
Gaganjot (Gagan) Singh	Andrew Thomson
Settimo Vilardi	William (Ted) Wilson
Marek Zawadzki	

From: Jennifer King, Vice President Communications

Date: November 11, 2022

Subject: OAA Technology Program Integration Committee- Intern Technologist Annual Fee

Objective: For Council to consider amending the fee for an intern technologist to the equivalent of an intern architect fee.

At its last meeting on October 20, the Integration Committee consideration equalization of the annual intern technologist fee to that of the intern architect annual fee.

Currently the intern technologist annual fee is \$325. This was the amount previously set by the now dissolved Ontario Association for Applied Architectural Sciences (OAAAS).

The Committee felt that as part of the integration process, it was appropriate to align the fee of the intern technologist with that of the intern architect which, for 2022, is \$179. If approved Schedule A of the OAA By-laws will be amended to reflect the revised amount and will be ratified by the membership at the 2023 Annual General Meeting.

This change has already been considered in the context of the 2023 draft OAA budget.

Action: Council is asked to consider the following motion:
It was moved by King and seconded by XX that the annual fee for an intern technologist enrolled in the OAA Technology Program be amended such that it be equivalent to the amount

paid by an intern architect of 5 years or less effective December 1, 2022.

Attachments: None

Memorandum

FOR COUNCIL MEETING

November 24, 2022

(open)

ITEM: 4.7

To: Council

Susan Speigel	Farida Abu-Bakare
J. William Birdsell	Yan Ming (Pearl) Chan
Paul Hastings	Christina Karney
Jennifer King	Natasha H. Krickhan
Michelle Longlade	Lara J. McKendrick
Elaine Mintz	Deo M. Paquette
Clayton Payer	Greg Redden
Kristiana Schuhmann	Gaganjot (Gagan) Singh
Andrew Thomson	Settimo Vilardi
William (Ted) Wilson	Marek C. Zawadski

From: Education Committee (under the Trust Fund)

Susan Speigel, President
Settimo Vilardi, Senior Vice President & Treasurer
Ted Wilson, Vice President Practice

Date: November 11, 2022

Subject: Scholarships for Ontario College Architectural Technology Programs

Objective: For Council to approve the criteria for the establishment of scholarships for the 14 Ontario Colleges Architectural Technology Programs.

At its September 22 meeting Council passed the following motion with respect to scholarships for the colleges:

It was moved by King and seconded by Birdsell that Council approve the proposal to fold the Ontario Association for Applied Architectural Sciences (OAAAS) awards program into the existing OAA Scholarship Program for two \$1,000 scholarships per school; and, that the Education Committee under the Trust Fund be directed to prepare the criteria and procedures document for Council approval at the next meeting of Council; and, that the OAA Operational Budget be amended to include this cost moving forward.

-- CARRIED

The Education Committee under the Trust Fund met at the direction of Council on October 19 to discuss the draft criteria for the disbursement of the new scholarships noted above. The proposed criteria is consistent with the criteria used for the University Schools of Architecture scholarships.

It is noted that there are 14 College Architectural Technology Programs in Ontario

Attached is the criteria and procedures for the disbursement of the annual scholarships for final approval. Once approved, staff will be in contact with the schools to announce the scholarships and to explain the criteria and process for award.

The funds associated with these new scholarships have already been considered in the context of the draft 2023 OAA budget. The total dollar value is \$28,000 per year.

Action: For Council to consider the following motion:
It was moved by XX and seconded by XX that Council approve the Criteria and Procedures for the Disbursement of annual awards as recommended by the OAA Education Committee under the Trust Fund.

Attachments: OAA Trust Fund – Criteria and Procedures for the Disbursement of annual awards

OAA Trust Fund

Criteria and Procedures for the Disbursement of annual awards

Ontario College Architectural Technology Programs

Exceptional Leadership Through Design Excellence: Climate Action, Equity, Diversity & Inclusion (EDI) and Truth & Reconciliation

Direction is given to the Manager, Finance to prepare and send a cheque to the following schools, for the following amounts upon approval of the procedures for disbursement by the Education Committee for the following academic year and upon receipt of notice from the school as to the winners of the OAA Scholarships.

Algonquin College	Two scholarships of \$1,000 each
Boréal College	Two scholarships of \$1,000 each
Centennial College	Two scholarships of \$1,000 each
Conestoga College	Two scholarships of \$1,000 each
Durham College	Two scholarships of \$1,000 each
Fanshawe College	Two scholarships of \$1,000 each.
George Brown College	Two scholarships of \$1,000 each
Georgian College	Two scholarships of \$1,000 each
Humber College	Two scholarships of \$1,000 each
La Cité College	Two scholarships of \$1,000 each
Loyalist College	Two scholarships of \$1,000 each
Mohawk College	Two scholarships of \$1,000 each
Sheridan College	Two scholarships of \$1,000 each
St. Clair College	Two scholarships of \$1,000 each

The OAA provides two annual scholarships in the amount of \$1,000 each to be awarded to two (2) individual students in any year of the Architectural Technology program (it is at the discretion of the school how the awards are to be allocated). **The scholarships are intended to recognize exceptional leadership through design excellence combined with exemplary approaches to projects and/or assignments as they relate to Climate Action, Equity, Diversity & Inclusion (EDI) and/or Truth and Reconciliation, respectively.**

Beginning with the 2022-2023 academic year the scholarships should be awarded to the students who have best demonstrated design excellence involving innovative responses to Climate Action, Equity, Diversity & Inclusion (EDI) and/or Truth & Reconciliation. This specific criterion will be reviewed on an annual basis by the Education Committee prior to the start of the academic year.

Revised October 2022

DRAFT



Memorandum

FOR COUNCIL MEETING

November 24, 2022

(open)

ITEM: 4.8

To: Council

Susan Speigel	Farida Abu-Bakare
J. William Birdsell	Yan Ming (Pearl) Chan
Kimberly Fawcett-Smith	Paul Hastings
Christina Karney	Jennifer King
Natasha Krickhan	Michelle Longlade
Lara McKendrick	Elaine Mintz
Deo Paquette	Clayton Payer
Greg Redden	Kristiana Schuhmann
Gaganjot (Gagan) Singh	Andrew Thomson
Settimo Vilardi	William (Ted) Wilson
Marek Zawadzki	

From: Susan Speigel, President
Natasha Krickhan, Vice President Education
Ellen Savitsky, Manager, Education & Development

Date: November 8, 2022

Subject: Education 'Big Think' Roundtable Proposal

Objective: To provide Council with updates and recommendations for a planned 'Big Think' Roundtable event in early 2023.

Recall that at the September 22 meeting, Council approved of the following motion:

"...that Council and OAA staff identify stakeholders to participate in a 'Big Think' roundtable session on Grades K-12 architectural education in Ontario hosted by the OAA in the late fall 2022/winter 2023; and, that the cost of the event be drawn from the policy contingency budget."

As a reminder, this motion is a response to previous discussion as it relates to determining next steps for the K-12 Educational Resource. A brief history of the K-12 Education Resource: in 2020 the Comprehensive Education Committee (CEC), chaired by former Vice President Education Agata Mancini, initiated a project that was focused on the creation of a K-12 Education Resource Guide. Work-to-date on the guide has predominately been conducted by members of the committee. At the May 2021 Council meeting, current Vice President Education Natasha Krickhan presented a draft concept of this document *Architecture Education for Students: An Educator's Guide To Teaching Architectural Concepts*, initially intended for the Ministry of Education Learn@home portal.

Over the course of this past year, whilst it has been acknowledged that an incredible amount of work has gone into creating this resource, upon review and reflection, it has been discussed by various identified consultants, Council members and OAA staff, that the K-12 Guide as it currently exists, likely needs a serious rethink, and borne from this came the idea of a consortium – a ‘big think’ that would include all the key stakeholders in K-12 Architectural education in Ontario.

After the motion passed at the September 2022 Council meeting, OAA Special Project Coordinator, Romy Poletti and Executive Director, Kristi Doyle met with Toronto Society of Architects (TSA staff) in October to further a discussion about the possibility of co-hosting a ‘Big Think’ Roundtable session in early 2023 on this topic of K-12 Architectural Education. TSA had expressed an interest based on discussions leading up to the September Council meeting. Given the TSA’s involvement already in developing education programming, this is a good opportunity to leverage resources and collaborate with others. The discussion focussed on first-steps which include clarifying main objectives of the session, agenda topics, as well as beginning to identify key stakeholders invited.

Poletti proceeded to draft the workplan for this ‘Big Think’ Roundtable session to ensure that it meets the objectives of the five-year Strategic Plan. Please find the workplan attached.

The session will be held either as a virtual event, or as a hybrid-meeting model (hosted both at the OAA HQ, as well as virtually). The budget suggests an upset amount of \$3000.00 to cover the cost of a hybrid approach, if that is what is decided.

Staff will continue to work with Council members in identifying and inviting participants and stakeholders to the discussion. The session will be held in the New Year.

Ontario Ministry of Education

Recall as well that the following motion was also passed at the September Council meeting:

It was moved by Krickhan and seconded by Abu-Bakare that Council direct OAA staff to draft a letter to the Minister of Education from President Spiegel on behalf of the OAA advancing the recommendation that the K-12 Ontario curriculum include architectural programming.

This letter has been drafted and is currently being reviewed. It has been agreed however that the letter will be held until after the issues with the education workers has been resolved.

Action: Council is asked to consider the following motions:

It was moved ... and seconded ... that Council approve a budget of \$3000 for the 'Big Think' roundtable session on Grades K-12 architectural education in Ontario hosted by the OAA in winter 2023, and that the cost of the event be drawn from the policy contingency budget.

Attachments: 'Big Think' Roundtable Session: K-12 Architectural Education Work Plan

'Big Think' Roundtable Session: K-12 Architectural Education in Ontario -- Agenda (draft)

'Big Think' Roundtable: K-12 Architectural Education Work Plan

Approved by Committee/Task Group: **Comprehensive Education Committee (CEC)**

Approved by Council: **September 22, 2022**

Approved Budget: **Up to \$3,000**

Mandate (as approved by Council)	<p><i>Record verbatim any specific powers listed in the Act, Regulations or Bylaws, along with the committee's or task force's other Mandates. Mandate is defined by the Committees & Task Forces Policy as "the functional scope of the committee approved by Council"</i></p> <p><i>[DATE APPROVED BY COUNCIL]</i></p> <p><i>It was moved by Krickhan and seconded by King that Council and OAA staff identify stakeholders to participate in a 'Big Think' roundtable session on Grades K-12 architectural education in Ontario hosted by the OAA in the late fall 2022/winter 2023; and, that the cost of the event be drawn from the policy contingency budget.</i></p> <p><i>-- CARRIED [September 22, 2022]</i></p> <p>This 'Big Think' Roundtable Session on K-12 Architectural Education in the Ontario curriculum relates to the <i>Architects Act</i> – "Additional Objects: 5. To establish and maintain or to assist in the establishment and maintenance of classes, schools, exhibitions, or lectures in, and to promote public appreciation of, architecture and the allied arts and sciences."</p> <p>This initiative also directly addresses the OAA's mandate "to promote the appreciation of architecture within the broader society" insofar as the roundtable aims to discuss the ways in which K-12 architectural education could exist in Ontario curriculum, as it relates to encouraging the promotion of public appreciation of architecture.</p> <p>In relation to Comprehensive Education Committee (CEC) mandate "to oversee matters related to the entire spectrum of education, of both the public and of architectural practitioners, from primary and secondary education to higher education" this initiative speaks directly to education for primary and secondary education and students.</p>
Terms of Reference (Key Duty)	<p><i>Record verbatim the key duties and responsibilities of the committee or task force that support the Mandate's achievement.</i></p> <p>See attached proposed agenda for the event.</p>
OAA Strategic Priority Alignment	<ol style="list-style-type: none"><i>1. Identify alignment with one of the four OAA Strategic Goals (Regulatory Leadership, Governance and Operations, Member Competency and/or Public Education)</i> <p>This 'Big Think' Roundtable Session aligns directly with the OAA Strategic Goals – Public Education.</p> <ol style="list-style-type: none"><i>2. Identify alignment with supplemental Strategic Priorities associated with Goal.</i>

	This initiative aligns directly with the Strategic Priorities – Equity, Diversity, and Inclusion (EDI) and Climate Action.		
Climate Action	<p>1. <i>Identify alignment with the OAA's Strategic Plan theme of Climate Action.</i></p> <p>This 'Big Think' Roundtable Session will ensure that the discussion of Climate Action, as it relates to architectural education for K-12 students, will be a key topic of meeting. One of the ways in which this will be achieved is through inviting key stakeholders currently addressing Climate Action in K-12 architectural education in Ontario.</p>		
Equity, Diversity and Inclusion Awareness	<p>1. <i>Identify alignment with the OAA's Strategic Plan theme of Equity, Diversity and Inclusion.</i></p> <p>This 'Big Think' is about creating architectural education for all K-12 students in Ontario as a means of creating better accessibility and inclusivity to architecture and the profession.</p> <p>Moreover, as it relates to Indigenous architecture and Truth & Reconciliation, the 'Big Think' Roundtable Session aims to include discussion of Indigenous architecture in K-12 architectural education, and as such, it is necessary that Indigenous educators and stakeholders participate in this session.</p> <p>2. <i>Have the tasks, activities and recommendations been reviewed to align with equity, diversity and inclusion?</i></p> <p>As the activities and topics for the 'Big Think' Roundtable Session are developed, they will all be considered through the lens of EDI.</p>		
Tasks, Outcomes and Success Measures:	Task/Activities	Outcomes/Success Measures	Due Date
	<i>Briefly describe specific tasks related to the committee/task force Terms of Reference to be undertaken during the year and the deliverables expected upon completion of the tasks.</i>	<i>For each task, identify its outcomes and related success measures.</i>	<i>Include dates for deliverables.</i>
	Roundtable discussion organized and invites sent	Measures of success will include a high level of participation from invitees	Date to be selected
	Discussion to help inform further direction on the K-12 Education Guide	Council is able to make a decision with respect to the draft K-12 Guide	March 2023
	Inputs and ideas are collected during this event to help inform the OAA's public education outreach strategy. This will also include information that inform Council's decision and direction as to their role in education in the K-12 space.	Information will be input through staff to the draft strategy for the OAA's five-year public outreach strategy.	March 2023
Budget	<p><i>Indicate the budget required to complete the initiative.</i></p> <p>No Budget is anticipated if virtual event.</p> <p>If in person, travel for Council and committee members attending will be covered \$2,000. Catering for event at OAA would be included \$1,000</p> <p>Estimated budget for in-person portion is \$3,000</p>		
Resources	<i>Indicate all resources required to complete the initiative.</i>		

	<p>As it currently stands, the plan for the 'Big Think' Roundtable Session is to be hosted online (via Zoom meetings) with a possible, hybrid option of the Roundtable being held simultaneously at OAA HQ in a hybrid-meeting model.</p> <p>OAA Staff would initiate contact with invited Roundtable participants and track invitation responses. Staff would also be present to compile notes and prepare meeting record/outcomes, and record and consensus direction for Council's consideration.</p> <p>Participation from selected members of the new Communications + Outreach Committee would be appropriate.</p>
Inter-committee or group collaboration	<p><i>Indicate with which other committees/task forces the committee/task force will consult and/or collaborate over the next year (e.g. joint meetings, chairs' meetings, contacts between committee advisors, sharing minutes and draft proposals, consulting on proposals, etc.).</i></p> <p>None is anticipated for this event.</p>
Stakeholders	<p><i>Indicate which external government departments, associations, organizations or individuals the committee/task force should regularly engage in dialogue with, particularly in relation to its policy proposals.</i></p> <p>This 'Big Think' Roundtable session will include representatives of government (such as the Ministry of Education), various district school boards across Ontario, organizations and local societies working on initiatives pertaining to K-12 architectural education. Representation from the Indigenous community/communities.</p> <p>Outcome stakeholders include students, and teachers.</p>
Ongoing Maintenance & Evaluation	<p><i>Describe what will be required to maintain the initiative/program on an ongoing basis, including annual resources needed, both human and financial as appropriate. Identify any ongoing or interval evaluation that would be appropriate.</i></p> <p>Currently, this 'Big Think' is designed as a one-time discussion. Outcome and recommendations for further action would be subject to Council approval.</p>



OAA 'Big Think' Roundtable Session: K-12 Architectural Education in Ontario Agenda

Date: Winter 2023

Time: TBD

Location: TBD

DRAFT OUTLINE ONLY... to be refined

- 1.0 Review of the 'Big Think' Roundtable Session objective(s)
- 2.0 Discussion of OAA K-12 Education Guide (history/intent)
- 3.0 Review of Case Studies: TSA and No.9
- 4.0 Review of K-12 Architectural Education at other organizations
- 5.0 Open discussion:
 - Who is the audience?
 - What is the role of the OAA in this?
 - What is the role of the profession in this?
- 6.0 Next Steps



Memorandum

FOR COUNCIL MEETING

November 24, 2022

(open)

ITEM: 4.9

To: Council

Susan Speigel	Farida Abu-Bakare
J. William Birdsell	Yan Ming (Pearl) Chan
Kimberly Fawcett-Smith	Paul Hastings
Christina Karney	Jennifer King
Natasha Krickhan	Michelle Longlade
Lara McKendrick	Elaine Mintz
Deo Paquette	Clayton Payer
Greg Redden	Kristiana Schuhmann
Gaganjot (Gagan) Singh	Andrew Thomson
Settimo Vilardi	William (Ted) Wilson
Marek Zawadzki	

From: Paul Hastings, Vice President Regulatory

Date: November 8, 2022

Subject: Appointment of Life Members

Objective: To appoint individuals to Life Membership effective January 1, 2023

Background:

A Life Member is a Retired Member who reaches the age of 75 and is appointed as a Life Member by Council.

Action: Council is requested to consider and approve the appointment of the following individuals as Life Members:

Names of retired members:

Medhat Abdou	Kay K. Ghahremani
Aquil A. Ali	Zak Ghanim
Tonu Altosaar	Robert Gregoire
James L. Berry	Ian Hartley
Mervyn Blumberg	Robert G. Hill
David J. Bryden	Errol Hugh
Nancy C.P. Leung Chan	John Jackson
E. Lawrence Dodd	Alan Jacoby
Mohsen El-Behairy	Paul V. Johnston
Yechiel Erez	Nick Jokic
Theodore F. Ferrant	Rocco Maragna
Joseph M. Galea	Daniel F. McAlister

Curtis McQuire
Glen Meschino
Michael Mohelsky
Terry Montgomery
Peter R. Moy
Colm P. Murphy
Paul J. Nevins
Paul Durfee Oberst
Ernest A. Patton
Ronald G. Perry
Paul David Reuber

Mahendra N. Shah
Alkim Sonmezocak
Gerald H. Stein
James C. Strasman
Harold Strub
Hugh H. Taylor
Shashikant Taylor
Gregory Z. Tomaszewski
Lennis W. Trotter
Christopher Wallace
Winston K.M. Yeh

Attachments: none

Memorandum

FOR COUNCIL MEETING
November 24, 2022
(open)
ITEM: 4.10

To: Council

Susan Speigel	Farida Abu-Bakare
J. William Birdsell	Yan Ming (Pearl) Chan
Kimberly Fawcett-Smith	Paul Hastings
Christina Karney	Jennifer King
Natasha Krickhan	Michelle Longlade
Lara McKendrick	Elaine Mintz
Deo Paquette	Clayton Payer
Greg Redden	Kristiana Schuhmann
Gaganjot (Gagan) Singh	Andrew Thomson
Settimo Vilardi	William (Ted) Wilson
Marek Zawadzki	

From: Paul Hastings, Vice President Regulatory

Date: November 8, 2022

Subject: Recognition of Architects Long Standing

Objective: To inform Council of the individuals who are eligible for recognition as having been architects with the Ontario Association of Architects for at least fifty years.

Background:

1. Council Policy approved January 9, 1997:

"Council shall recognize, on an annual basis, all individuals who have been members of the Ontario Association of Architects for at least fifty years by way of letter and presentation of a certificate at the Annual General Meeting."

2. The following architects have reached this milestone:

Robert T. Grossmann	Architect since January 25, 1972
John Hackett	Architect since January 25, 1972
Wayne Murray	Architect since January 25, 1972
Robert J. Woodman	Architect since June 27, 1972
Stephen Bernatt	Architect since November 7, 1972
Stephen Propst	Architect since November 7, 1972
Salomon Wassermuhl	Architect since December 18, 1972
Mykola Wasylo	Architect since December 18, 1972

Action: Council is requested to consider and approve the recognition of the following members as Architect of Long Standing:

Robert T. Grossmann
John Hackett
Wayne Murray
Robert J. Woodman
Stephen Propst
Stephen Bernatt
Salomon Wassermuhl
Mykola Wasylo

Attachments: none

ITEM 4.11

To be Distributed

Memorandum

FOR COUNCIL MEETING

November 24, 2022

(open)

ITEM: 4.12

To: Council

Susan Spiegel	Farida Abu-Bakare
J. William Birdsell	Yan Ming (Pearl) Chan
Kimberly Fawcett-Smith	Paul Hastings
Christina Karney	Jennifer King
Natasha Krickhan	Michelle Longlade
Lara McKendrick	Elaine Mintz
Deo Paquette	Clayton Payer
Greg Redden	Kristiana Schuhmann
Gaganjot (Gagan) Singh	Andrew Thomson
Settimo Vilardi	William (Ted) Wilson
Marek Zawadzki	

From: Christie Mills, Registrar

Date: November 16, 2022

Subject: Use of the word “architecture” in a business name

Objective: Council to consider providing written consent to a proposed business name

On September 7, 2022 the OAA received a request from former OAA member and former Council President Toon Dreessen seeking permission from Council to use the word “Architecture” in a business name, specifically for a new Not-For-Profit Corporation (NFP) to be registered in the Province of Ontario. The new NFP will operate under the name “Ottawa Architecture Foundation” and will follow in the footsteps of the Winnipeg Architecture Foundation (WAF) and the Chicago Architecture Foundation (CAF). The attached brief contains further information regarding the purpose and goals of this NFP.

Requests of this nature require written consent from Council for the use of the word “Architecture” as set out in Section 15(2) of Regulation 62 under the *Business Corporations Act*, R.S.O. 1990, c.B.16.

Further, the *Architects Act* prescribes that the use to the term “Architect” and its derivatives, namely ‘architecture’ can only be used by corporations who are holders of Certificates of Practice. Exceptions to this requirement will only be considered when the enterprise can clearly demonstrate to the public that it will not offer architectural services.

As set out in the attachment, the intent is to make clear on any website and public communication that the NFP does not offer architectural services to the public.

For reference, in the past, Council has granted permission to organizations such as Architects Without Borders based on the condition that it is made unequivocally clear that architectural services are not being offered within its programming.

Action: **Council to review and determine position on consent.**

Attachments: Business Name Request brief from Toon Dreessen



October 24, 2022

Ontario Association of Architects
111 Moatfield Drive
Toronto, ON M3B 3L6

Attention: OAA Council
President Susan Spiegel, BA., B.Arch., OAA, FRAIC

Dear Ms. Spiegel

I am writing to you to request naming permission with respect to the formation of a new Not-For-Profit Corporation (NFP) to be registered in the Province of Ontario. This request is based on the direction of OAA Registrar Christie Mills, B.Comm., B.Arch., OAA

It is my understanding that this permission is required as the Architects Act permits that only corporations that are holders of Certificates of Practice may use the term "Architect" and its derivatives and that exception must be requested when the enterprise can clearly demonstrate that it will not offer architectural services to the public. Architects Without Borders, has been cited as an example as this organization clearly states that they do not offer architectural services.

The new NFP will operate under the name "Ottawa Architecture Foundation" and will follow in the footsteps of the Winnipeg Architecture Foundation (WAF) and the Chicago Architecture Foundation (CAF).

In both precedent cases, these organizations provide a valuable public engagement with the built environment and, in some respects, treat "architecture" as the totality of the built environment. For example, the WAF clearly states on their [website banner](#) that *"The Winnipeg Architecture Foundation is a nonprofit, registered charitable organization dedicated to advancing the awareness and appreciation of Winnipeg's built environment through public education."*

Preliminary work on the Ottawa Architecture Foundation has already commenced. To date, key interested parties have come together to support a broad, cross-disciplinary interest encompassing architecture, engineering, heritage conservation, landscape architecture, urban design and urbanism, architectural criticism, planning and tourism. Conversations with (and support) have been expressed by the National Capital Commission and Ottawa Tourism as well as leading members of the Ottawa architecture community. Outreach has been made to the Ottawa Regional Society of Architects who, to date, have declined interest but have not ruled out potential collaboration on some issues. Support from the WAF has also been positive; the organization leaders have expressed interest in sharing the story of their journey as well as sharing events such their successful international film festival. It may be possible to partner showing of these films, along with panel discussions, during the Ottawa Animation Festival (typically in September of each year).

Some goals for the Foundation in its first years of operation include developing self-guided walking tours (via an app such as VoiceMap) as well as guided tours; these will be developed with Ottawa

Tourism. Some of these tours exist but across disparate sources that are not well known; a short term goal is to collect these tours and events and bring them to a broader audience. A longer term goal is to develop new tours and events (such as a walking tour of the sculptures of Parliament Hill).

Other tourism supported goals include developing guided bicycle tours as well as guided boat tours, similar to those offered in Chicago. These will be developed with Ottawa Tourism and existing tour operators.

Longer term goals include a physical storefront space; the NCC has expressed interest in supporting this endeavor and sees this as a possible partnership on a public realm space that can support gallery or exhibition space to create a more positive dialogue between the Commission and the citizens of Ottawa. Similar to the WAF storefront, the objective is to provide a space for architectural information, serving as both a gathering place for people, along with a generator of revenue that can sustain the operations of the Foundation.

Other goals include partnering with existing events (NCC Capital Urbanism Labs, Jane's Walk, Heritage Ottawa events) and other events to raise a broader collaborative awareness of the built environment.

The Foundation has three purposes, as set out by the draft articles of incorporation:

1. To educate and promote awareness of architecture and the built environment and its importance by offering courses, seminars, conferences and meetings and by collecting and disseminating information on architecture and the built environment to the public.
2. To develop and provide educational programs promoting a broad public understanding of architecture, its history, technology and the role the built environment plays in the lives of people.
3. To conduct research relating to architecture and to disseminate the results of such research.

Some of these goals are long term, and not without ambition. My personal goals are to set this in motion and support the Foundation financially until it is self-sustaining. Initial work includes establishing the legal status of the Foundation as a NFP corporation, creating a website and submitting grant applications to begin operations in the spring and summer of 2023.

In this, I ask for your permission to use the term "architecture" in the proposed Not For Profit Corporation and call the organization the "Ottawa Architecture Foundation."

Once approved, we will make clear on any website and public communication that the Foundation does not offer architectural services to the public.

Please do not hesitate to contact me to discuss any questions you may have.

Yours truly,



Toon Dreessen, B. Arch, OAA, FRAIC, AIA, LEED AP

OAA Past President

Architects DCA Inc.

email: tdreessen@architectsDCA.com

Memorandum

FOR COUNCIL MEETING

November 24, 2022

(open)

ITEM: 4.13

To: Council

Susan Speigel	Farida Abu-Bakare
J. William Birdsell	Yan Ming (Pearl) Chan
Kimberly Fawcett-Smith	Paul Hastings
Christina Karney	Jennifer King
Natasha Krickhan	Michelle Longlade
Lara McKendrick	Elaine Mintz
Deo Paquette	Clayton Payer
Greg Redden	Kristiana Schuhmann
Gaganjot (Gagan) Singh	Andrew Thomson
Settimo Vilardi	William (Ted) Wilson
Marek Zawadzki	

From: Communications Committee

Jennifer King	Dana Seguin
Bill Birdsell	Carl Knipfel
Joël León	Elaine Mintz
Arezo Talebzadeh	

Date: November 10, 2022

Subject: OAA 2023 Conference – Keynote Recommendation

Objective: To gain Council's support for the Communications Committee's recommendation of Spencer West as keynote speaker for next year's OAA Conference.

The theme of the 2023 OAA Conference is "Designing for Dignity," and it is scheduled to take place in Sudbury from **June 21 to 23, 2023**. As part of its theme, this in-person event will explore how the architecture profession can better accommodate human needs by listening to local communities. It will examine the imperative of respecting the land and planning for several generations... while also considering the need for safe housing, healthy spaces, and inspiring projects here and now.

As has become the norm over the last few years, a special virtual-only keynote speaker event will take place a few months prior to the event as a means to raise awareness about the "Dignity" theme as well as to launch registration. (Tentatively, this is set for **April 18** around lunch.) A Zoom webinar, it will be free and open to the public, with an anticipated attendance of up to 500 people, mostly from within the profession.

The keynote address is intended to embody the theme of the conference, and to generate excitement as registration opens for the June event. Given this, the Communications Committee worked with OAA staff to review a shortlist of candidates at its late-September meeting. The goal was to select someone for Council's consideration who could speak to the idea of "Designing for Dignity" from both a personal and high-level viewpoint and perspective.

The Committee found consensus in putting forth motivational speaker, disability advocate, and author **Spencer West** as its top selection for keynote speaker. From his speaker bureau profile:

The life of visionary and activist Spencer West has been marked by both obstacles and triumph. After losing both legs from the pelvis down at the age of five, he entered a world that might have easily defeated him. Instead, he tackled challenge after challenge, learning to navigate in a world set against those with disabilities. His many accomplishments, including summiting Mount Kilimanjaro, and the lessons learned along the way, led him to discover the techniques business leaders, professionals, educators, and young people can use to redefine possible in their own lives and careers. He speaks about overcoming adversity and uses social media to advocate for the disability justice movement and the 2SLGBTQIA+ community.

A very engaging and experienced speaker who connects with audiences, West can tailor his experiences navigating the built environment to the Conference theme, speaking frankly about his own successes and challenges in overcoming barriers.

The subject of an acclaimed documentary film, West has spoken to global audiences and, during the COVID-19 pandemic, developed a huge following on TikTok where he posts about the disability justice movement and his experiences as a gay amputee. Born in the United States, he is a Canadian citizen and how resides in Toronto.

He is within the OAA's budget for the keynote event and currently has availability for the date. However, as his schedule quickly fills, the Committee would like to direct staff to finalize details quickly if Council also deems him a suitable speaker.

Action: Council to approve the Communications Committee's recommendation of Spencer West as the Keynote Speaker for OAA Conference 2023.

Attachments: <https://www.spencer2thewest.com/> - official website
<https://www.youtube.com/user/Spencer2TheWest> - YouTube
<https://youtu.be/uM3XMQd-EyY> - overcoming workplace barriers

Memorandum

FOR COUNCIL MEETING

November 24, 2022

(open)

ITEM: 5.1

To: **Council**

Susan Speigel	Farida Abu-Bakare
J. William Birdsell	Yan Ming (Pearl) Chan
Kimberly Fawcett-Smith	Paul Hastings
Christina Karney	Jennifer King
Natasha Krickhan	Michelle Longlade
Lara McKendrick	Elaine Mintz
Deo Paquette	Clayton Payer
Greg Redden	Kristiana Schuhmann
Gaganjot (Gagan) Singh	Andrew Thomson
Settimo Vilardi	William (Ted) Wilson
Marek Zawadzki	

From: Christie Mills, Registrar

Date: November 16, 2022

Subject: ***Fair Access to Regulated Professions and Compulsory Trades Act (FARPACTA) – Canadian Experience Requirement (CER) Prohibition***

Objective: To update Council re. CER exemption request to the Ministry of Labour, Immigration, Training and Skills Development (MLTSD) via the Office of the Fairness Commissioner (OFC)

Background

The Fairness Commissioner assesses the registration practices of [regulated professions and trades](#) in Ontario to make sure they are transparent, objective, impartial and fair for anyone applying to practise their profession in Ontario.

The Office of the Fairness Commissioner (OFC) supports the Fairness Commissioner in acting on the mandate set out in the [Fair Access to Regulated Professions and Compulsory Trades Act, 2006](#) (FARPACTA) and the [Regulated Health Professions Act, 1991](#) (RHPA). In doing so, the OFC assesses every element of the registration processes.

New legislative changes to the FARPACTA are complete and will require consideration by OAA Council.

[Bill 27, Working for Workers Act, 2021](#), received Royal Assent on December 2, 2021. Included in this Bill is Schedule 3, which amends the FARPACTA in various ways (outlined in Council Memo January 20, 2022).

The Regulation has now been filed and may be viewed at [O. Reg. 261/22: GENERAL \(ontario.ca\)](#).

**Statutory amendments re. the Canadian Experience Requirement (CER)
Prohibition :**

Canadian Experience Definition and Exemption

Regulated professions in Ontario are now prohibited from requiring Canadian experience as a qualification for registration. Regulators have until December 2, 2023 (per section 10.2 of FARPACTA) to implement this change. "Canadian experience" means any work experience or experiential training obtained in Canada.

As recently clarified by the OFC and the MLTSD, a regulated profession may continue to accept Canadian experience to satisfy an experience-related qualification for registration if it also accepts international experience as an alternative to Canadian experience.

Exemption from the CER Prohibition

A regulated profession may apply for an exemption from the prohibition on the grounds of public health and safety. The Fairness Commissioner must first review a regulator's request for an exemption and then provide a recommendation to the Minister as to whether the exemption should be permitted.

An application for an exemption referred to in section 10.2 of the *FARPACTA* must include the following information:

1. The reasons the exemption is necessary for the purposes of public health and safety.
2. A statement as to whether any body that regulates the same profession as the regulated profession in another Canadian province or territory has eliminated its requirement for Canadian experience as a qualification for registration.
3. A summary of any other facts relevant to the application.
4. A statement of the law and authorities relating to the application, if any.
5. Any supporting documentation.

In reviewing a regulated profession's application for an exemption for the purpose of making a recommendation to the Minister, the Fairness Commissioner shall consider any information provided in the application and may consider any other relevant information.

The OFC believes that the following questions should be considered by regulators seeking an exemption from the CER prohibition:

- Why does the regulator need this particular set of requirements for entry to the profession or trade? What empirical evidence has the regulator gathered to support this proposition? Is the basis for making the original decision to impose a Canadian experience requirement still valid?
- Are these requirements necessary and relevant for the work to be performed? If so, what evidence or facts exist that would establish that proposition?
- If the regulator were to make changes to its current experiential training requirements, at what point would these no longer constitute a Canadian experience requirement?
- Where a regulator has established one or more alternatives through which ITIs can fulfill their experiential learning requirements to the profession or trade, would it now be possible to rely on them predominantly or exclusively?
- Could Canadian experiential goals be more equitably achieved once the candidate has been registered as, for example, part of the regulator's quality assurance and / or continuing education programs?
- Should a regulator decide to seek an exemption from the prohibition against a Canadian experience requirement, can it reasonably demonstrate that the exemption is necessary for the purpose of public health and safety?

Ministry of the Attorney General

The Executive Director and President recently met with the Attorney General and briefly discussed the OFC, MLITSD and the *FARPACTA* amendments. There is no indication that MAG would actively support an exemption request to the CER prohibition. Instead, the advice was to confer with other regulators who have obtained an exemption, if any.

Update

The Registrar and staff are in the process of working up a draft that responds to the five questions set out for an exemption request. Once the draft is complete, it will be shared with Council for review. Next steps will then be to consider the bullet points noted to make sure they are addressed in the final submission. It is expected that the Registrar will be seeking subject matter expertise from an advisory group for input related to the rationale and validity of the Canadian Experience Requirement for licence in Ontario; for discussion at the next Council meeting.

Action: **None. For information only**

Attachments: None

President's Log

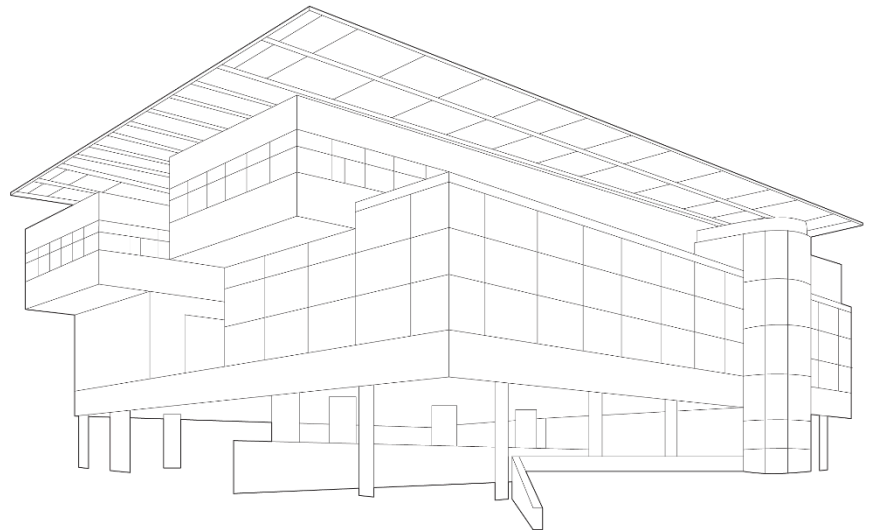
Date	Event/Meeting	Location	Attendees	Time
September 23	Pro-Demnity Board Meeting	Virtual meeting	w/Board members	8:30am-12:30pm
September 27	MPP Meeting re. World Architecture Day	Virtual meeting	w/MPP M.McMahon, C.Karney, S.Trotta	10-10:30am
September 28	Meeting w/consultant re. Lic.Tech.OAA Scope proposal	Virtual meeting	w/Koziebrocki Law, K.Doyle	2-3:00PM
September 29	Special meeting of PACT	Virtual meeting	w/committee members	11:30am-12:30pm
October 4	Society Visit - Hamilton/Burlington & St. Lawrence Valley	Virtual meeting	w/Society members, C.Karney, L.McKendrick, K.Doyle	6-7:30pm
October 5	PHD Student preliminary prep interview Kouresh Mahvash	Virtual meeting	preliminary call	10-11:00am
October 6	Local Society Charis meeting re; National Architecture policy	Virtual meeting	w/Society Chair, K.Doyle etc	10-11:00am
October 6	Society Visit - Northwestern, Windsor	Virtual meeting	w/Society members, B.Birdsell, J.King, S.Vilardi, K.Doyle	6-7:30pm
October 7	MPP Meeting re. World Architecture Day	Virtual meeting	w/MPP Schreiner, C.Karney, S.Trotta	10-10:30am
October 7	MPP Meeting re. World Architecture Day	Virtual meeting	w/MPP V.Ke, C.Karney, S.Trotta	11:50am-12:20pm
October 11	Society Visit - Grand Valley, North Bay	Virtual meeting	w/Society members, B.Birdsell, T.Wilson, K.Doyle	12-1:30pm
October 12	MPP Meeting re. World Architecture Day	Virtual meeting	w/MPP S.Blais, C.Karney, S. Trotta	11-11:30am
October 12	PHD Student interview Kouresh Mahvash	Virtual meeting	w/Kouresh Mahvash	3:30-5:30pm
October 13	Governance Committee	Virtual meeting	w/Committee members	11am-1pm
October 13	MPP Meeting re. World Architecture Day	Virtual meeting	w/MPP J.Harden, C.Karney, S.Trotta	1:30-2pm
October 13	Jury Interior Design awards - condos	Virtual meeting		2-4:00pm
October 13	Meet the OAA Event	Virtual meeting	w/members, staff	6-8pm
October 13	[B]EAT Research call	Virtual meeting	w/Betsey Williamson etc	4:30-5:30pm
October 14	MPP Meeting re. World Architecture Day	Virtual meeting	w/MPP L.Scott, C.Karney, S.Trotta	10:30-11am
October 14	AATO pending court injunction metg	Virtual meeting	w/R.Durcan, K.Doyle	3:30-4:30pm
October 17	MPP Meeting re. World Architecture Day	Virtual meeting	w/MPP T.Arnott, C.Karney, S.Trotta	11-11:30am
October 18	Society Visit - Toronto and Northern	Virtual meeting	w/Society members, K.Schuhman, T.Wilson, K.Doyle	12-1:30pm
October 18	NOW Lecture	Toronto	w/members, staff	6-8pm
October 19	OAA Staff meeting re. HR update with K.Armbrust	Virtual meeting	w/Staff, K.Doyle, K.Armbrust	9:30-10am
October 19	Scholarship/Award disbursement:Education committee	Virtual meeting	w/S.Vilardi, T.Wilson, R.Poletti	11-11:30am
October 19	MPP Meeting re. World Architecture Day	Virtual meeting	w/MPP C.Glover, C.Karney, S.Trotta	1:30-2pm
October 19	Meeting w/consultant re. Lic.Tech.OAA Scope proposal	Virtual meeting	w/Koziebrocki Law, J.King, K.Doyle	2-3:00pm
October 19	OAA Service Awards Discussion	Virtual meeting	w/K.Doyle, E.Missio, T.King	3:30-4:00pm
October 20	OAA Technology Program Integration Committee	Virtual meeting	w/committee members	10am-12 noon
October 20	MPP Meeting re. World Architecture Day	Virtual meeting	w/MPP Collard, C.Karney, S.Trotta	1-1:30pm
October 20	MPP Meeting re. World Architecture Day	Virtual meeting	w/MPP L.Coe, C.Karney, S.Trotta	2-2:30pm
October 21	AATO pending court injunction meeting	Virtual meeting	w/R.Durcan, S.Vilardi, K.Doyle, C.Mills	9-10:00am
October 25	Meeting with the Attorney General	Toronto	w/MAG staff, Minister Downey, K.Doyle	3-3:30pm
October 27-28	Pro-Demnity call	Virtual meeting	w/M.Audet, Pro-Demnity	10-10:30am
October 27-28	Pro-Demnity Insurance Company Strategic Retreat	Niagara-on-the-Lake	w/Pro-Demnity Board, Staff, K.Doyle	
November 1	Society Visit - Niagara	Virtual meeting	w/Kristri and Niagara	6-7:30pm
November 1	Meeting re consultant re. Lic.Tech.OAA Scope proposal	Virtual meeting	w/J.King, K.Doyle	11:30-12:30pm
November 2	Bill 23 Strategy call	Virtual meeting	w/K.Doyle, S.Trotta, E.Missio	11- 11:30am
November 3	Lic.Tech.OAA Scope Proposal meeting	Virtual meeting	w/J.King, K.Doyle	12-1:00 pm
November 7	BILL 23 - Big Think Discussion	Virtual meeting	w/large firms, K.Doyle, S.Trotta	10:30-12:00pm
November 8	OAA Awards meeting	Virtual meeting	w/D.Osborne	2-2:30pm
November 8	Meeting re consultant re. Lic.Tech.OAA Scope proposal	Virtual meeting	w/Koziebrocki Law, J.King, K.Doyle	3:30-4:30pm
November 9	Executive Committee meeting	Virtual meeting	w/Executive Committee	11-12:00pm
November 10	Big Think Discussion - debrief	Virtual meeting	w/C.Karney, S.Trotta	12:30-1pm
November 10	PACT - LTC Meeting	Virtual meeting	w/UofT Researchers, S.Trotta	12:30-1pm
November 10	OAA/OGCA Best Practices Committee	Virtual meeting	w/OGCA, T.Wilson, K.Doyle, M.Audet	2-3:30pm
November 11	Council Conduct	Virtual meeting	w/K.Doyle	10-10:30am
November 11	Governance Committee	Virtual meeting	w/committee members	12-1:00pm
November 14	SLC RFSQ discussion	Virtual meeting	w/KPMG, M.Audet	12-12:45pm
November 18	ROAC Meeting and AGM	Montreal	w/ROAC members, S.Vilardi, K.Doyle	8am-4pm
November 22	CDAO AGM + Forum Meeting	Toronto	w/CDAO members, C.Karney, K.Doyle	10am-1pm
November 23	OAA Call re. AATO injuction	Toronto	w/R.Durcan, K.Doyle	1:30-2:30pm
November 23	Pre-Council meeting	Toronto	w/Council	6:30-9pm
November 24	Council Meeting	Toronto	w/Council, staff	9:30am-4pm
November 24	Seasonal Celebration Event	Toronto	w/Council, staff	6-11pm

FOR COUNCIL MEETING
November 24, 2022
(open)
ITEM: 6.1.a

Executive Director Report to Council

FOR COUNCIL MEETING
November 24, 2022
(open)
ITEM: 6.1.b

November 24, 2022



PRESENTED BY

Kristi Doyle
Executive Director



Ontario Association
of Architects

Thank you all for your dedication and leadership as a member of the Council. I look forward to meeting with you at the upcoming Council meeting on November 24, 2022.

The Executive Director's Report to Council provides an overview of key **operational matters and milestones as well as updates on progress towards achievement of the OAA's 5-year Strategic Plan**. Specifically this report focusses on items not covered elsewhere in the meeting agenda. Items within this report have been organized and linked in relation to the overarching lenses and strategic priorities of the 5-year plan through the use of the below noted symbols.



climate action and



equity, diversity, and inclusion.



regulatory leadership,



governance and operations,



member competency, and



public education.

OAA Strategic Plan

A fair chunk of time continues to be spent this fall on the implementation of the Strategic Plan and tools to support it - specifically the committee re-alignment, and review of committee terms of reference. I have also been working closely with the Governance Committee in furthering recommendations that arose from the recent governance review. This is a key recommendation from the Operational Review. Both OAA President Spiegel and I have used every opportunity possible this fall to educate members, the public, industry and government on the OAA's new 5-year Strategic Plan. Reception to the plan has been positive and of specific note is the recognition and willingness to understand what 'others are doing' in terms of initiatives that are not directly within the mandate of the OAA, but that we may be able to support in order to further the secondary objects set out in the *Architects Act*.



Of particular note, through the lens of Climate Action, the new and improved OAA Climate Action webpages were presented to members via the annual society visits. In addition, development of the next version of the TEUI Calculator is nearing completion which will serve as another tool for members under the banner of Climate Stability. A new case study template is ready to be launched as well, and is intended as an easy to use tool to mount case studies on the website that are focussed on sustainability.



Through the lens of EDI, the OAA's third annual demographic survey of the members will be administered to the membership beginning early December. It is suggested that Council take time in spring 2023 to analyse the data from the first three years, and also consider whether any updating to the questions is needed.



Operational Review

My September report to Council provided a detailed outline of progress made on the implementation of the recommendations that arose from the 2021 Operational Review. September marked the first year of a five-year implementation plan to address 38 approved recommendations. With only two months passing since my September report, there is not a significant change in the status of the implementation, and therefore I will leave the next detailed report for the first Quarter of 2023. I will be preparing a summary report as well of the first year of implementation as part of my 2023 Executive Director report for the OAA's Annual Report

As a reminder, the operational review recommendations were assigned to the following 'buckets' of focus:

- Strategic Planning
- IT and Data/file management
- Governance Review
- Human Resources

At a more granular level, the 38 recommendations were categorized as follows:

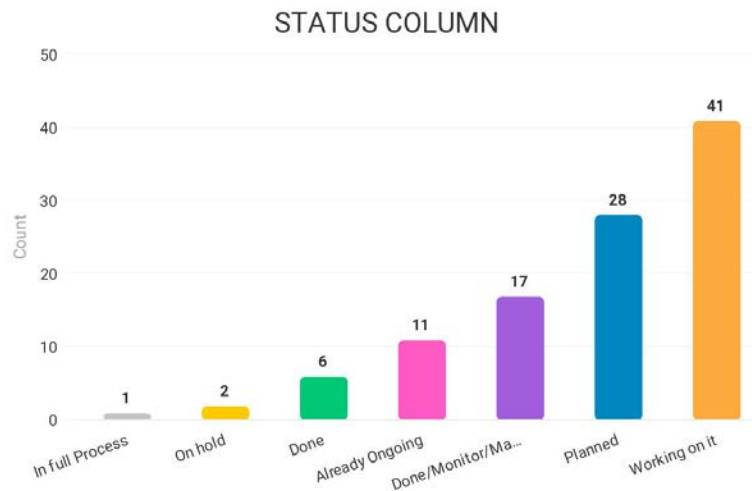
- Develop, Implement & Monitor 5 year Strategic Plan (1 Recommendation)
- Invest in EDI at the OAA (1 Recommendation)
- Define Roles & Accountability (4 Recommendations)
- Minimizing Risk to the Organization (10 Recommendations)
- Develop Necessary Organizational Capacity to Meet OAA Needs (17 Recommendations)
- Ensure Safe & Effective Workplace Environment (5 Recommendations)

While some of the recommendations represented a very clearly defined action to be completed, others are ongoing activities that once implemented, will be continued and monitored. These items are now being coded as "Complete-In Monitoring & Maintenance" (in purple). I have attached a copy of the recommendations that are slated to be addressed in year two (2022/23).

The key focus for year two of the implementation plan will be on those Recommendations in the HR Bucket.

I encourage Council to review my report from September for a quick reminder of the milestones reached in the first year.

The status of compiled action items is shown in the graph below.



The following items below are of specific note in terms of other activities not generally reported on elsewhere in the meeting agenda. They have been 'coded' with the symbol corresponding to the pillars of the Strategic Plan:

Administration + Operations



OAA Registrar, Deputy Registrar and Executive Director hosted the annual election candidates Information Session on November 3 via zoom.



OAA staff team member Sara Trotta has been promoted to the position of Manager, Policy & Government relations following a hiring process this fall. This position had been vacant since June.

OAA staff team member Ria Soriano will be assuming the role of Administrator, OAA Technology Program effective December 6, 2022.

The OAA welcomed Omar Kaltrachian as our newest Architectural Graduate in September.



A customized Workplace Violence Prevention De-escalation Live Webinar for staff was held on November 9, 2022. The training is intended to support staff to safely de-escalate potentially volatile interactions; from low level client agitation or anger through to verbal abuse, harassment, threats, and acts of violence.

Public Outreach + Education



As a member of the Construction & Design Alliance Ontario (CDAO), the OAA participated in the CDAO's annual procurement day on October 28 (which had taken a hiatus due to COVID). I served as a panel member for

one of the four sessions which focussed on the industry study “Impacts of Pre-Project Investment & Quality of Documents”. Over 100 attended including major client groups, procurement professionals and legal counsel.

National Initiatives



Along with the President and Senior Vice President & Treasurer, I attended the semi-annual meeting of the ROAC on November 18 in Montreal.

As part of the ROAC meetings in Montreal, the regulators reviewed the draft RFP Document that had been prepared by the national Exam Review Task Group which I am a part of. The RFP is set to be released early 2023.



I have been invited to join the national advisory committee for the National Architecture Policy as an Administrator representative. The advisory committee will be continuing its work on the National Policy as it moves into phase three.

Relationship Building



OAA President Susan Spiegel met with Attorney General, Hon. Doug Downey on October 25 at Queen’s Park. The discussion focussed on the OAA’s five-year strategic plan, and specifically the activities which support the strategic pillar of Regulatory Leadership. Along with Registrar Mills, I will be meeting with staff in the Minister’s office shortly as a follow up.

The President and I represented the Shareholder at Pro-Demnity Insurance Company’s planning session on October 27 & 28 in Niagara-on-the-Lake. The session was highly productive and the engagement of the Board and their level of expertise is exceptional.

ARIDO Executive Director Sharon Portelli and I met on November 10 to discuss next steps in advancing the discussions with the Ministry of the Attorney General (MAG) regarding the regulation of interior design under the *Architects Act*. This will be part of the Act modernization project.



The last of the annual virtual visits with the 14 local architectural societies was held on November 1, 2022. The meetings resulted in some very good focussed discussion on climate action initiatives with local members, and also featured discussion with Pro-Demnity CEO and President, Bruce Palmer.

Looking Ahead

The following events are coming next month:



The OAA Practice Advisory Services Team will be attending a meeting hosted by the Ontario General Contractors Association (OGCA), along with a variety of other industry representatives, to discuss issues and challenges with the new *Construction Act*, with a view to advancing a joint submission to government.





The OAA Executive Committee will be hosting their next joint meeting with the Chairs from Pro-Demnity Board of Directors on November 28.



OAA hosts a roundtable discussion with the Exam Administrators from the Canadian architectural regulators on November 29.

New Councillor Orientation will be held on December 16, 2022. The orientation material is under review and refinement as part of the Governance Review process.



I will be meeting with the Governance Committee on December 8 for the Executive Director's annual performance evaluation.

I welcome your questions and comments at our next meeting and look forward to our discussion.

Attach: Copy of Operational Review Recommendations slated for year 2



Summary of Operational Review Recommendations
(scheduled for Year 2 implementation)

OAA Operational Review Recommendations

Powered by 

Develop Necessary Organizational Capacity to Meet OAA Needs (17 Recs)

Name	Year 2 22/23	Status
Consider organizational structure changes	X	Working on it
Build Leadership Competencies across the OAA - HR BUCKET	X	Working on it
Develop, Implement & Monitor a robust process for responding to complaints	X	Done
Modernize & Improve the Existing Performance Management Cycle & Processes -- HR BUCKET	X	Planned
Clarify the Process Associated with Determining & Communicating Salary Increases, Bonuses, Title Changes & Promotions -- HR BUCKET	X	Planned
Develop & Implement a Process for Updating & Maintaining Practice Documents	X	Working on it
Create a Policy Framework to Guide Policy Development & Approval	X	Planned
Develop a delegation of authority policy - GOVERNANCE REVIEW BUCKET	X	Planned

Minimizing Risk to the Organization (10 Recommendations)

Name	Year 2 22/23	Status
Develop a Communications Plan about the OAA for the Public and Members	X	Already Ongoing
Provide Training to Council Members & Staff team leads on Financial Management	X	Planned
Increase Engagement & Accountability of Managers in Financial Management	X	Already Ongoing

Define Roles & Accountability (4 Recommendations)

Name	Year 2 22/23	Status
Update Role Descriptions for all staff -- HR BUCKET	X	Planned

Ensure Safe & Effective Workplace Environment (5 Recommendations)

Name	Year 2 22/23	Status
Acknowledge, Stop & Prevent Workplace Bullying & Harassment - HR BUCKET	X	Done/Monitor/Maintain
Change Culture of Expected Overtime	X	Done/Monitor/Maintain
Improve Communication Within the Organization & Across Service Areas	X	Already Ongoing
Conduct Regular Staff Surveys	X	Done/Monitor/Maintain
Prepare for post pandemic work place	X	Done

Invest in DEI at the OAA (1 recommendation)

Name	Year 2 22/23	Status
Invest in DEI at the OAA	X	Already Ongoing
Ongoing Demographic Survey to be conducted each year in concert with annual fee renewal process	X	Done/Monitor/Maintain

Memorandum

To: Council

Susan Speigel
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FOR COUNCIL MEETING
November 24, 2022
(open)
ITEM: 6.3.a

From: Christina Karney, Vice President Strategic

Date: November 15, 2022

Subject: Update on activities under the Vice President, Strategic portfolio

Objective: To update Council on the activities under the Vice President, Strategic portfolio.

Highlights

[Activities Report – Vice President, Strategic](#)

[PACT Updates](#)

[SBEC Updates](#)

[Construction Design Alliance of Ontario \(CDAO\) Updates](#)

Activities Report – Vice President, Strategic

- Big Think on Bill 23: November 7, 2022
- Touch base meeting with Policy and Government Relations staff: November 3, 2022
- PACT candidate interviews: November 1, 2022
- World Architecture Day Meeting with MPP Lucille Collard: October 20, 2022
- World Architecture Day Meeting with MPP Lorne Coe: October 20, 2022
- World Architecture Day Meeting with MPP Chris Glover: October 19, 2022
- World Architecture Day Meeting with Speaker Ted Arnott: October 17, 2022
- World Architecture Day Meeting with MPP Laurie Scott: October 14, 2022
- World Architecture Day Meeting with MPP Joel Harden: October 13, 2022
- World Architecture Day Meeting with MPP Stephen Blais: October 12, 2022

- World Architecture Day Meeting with MPP Mike Schreiner: October 7, 2022
- World Architecture Day Meeting with MPP Vincent Ke: October 7, 2022
- World Architecture Day Meeting with MPP Mary-Margaret McMahon: October 4, 2022
- Special meeting of PACT: September 29, 2022
- SBEC meeting: September 26, 2022
- Council meeting: September 22, 2022
- PACT meeting: September 12, 2022

PACT Updates

PACT's last regularly scheduled meeting took place on September 12, and the Committee also attended a special meeting on September 29 to discuss priorities for the upcoming year in light of the OAA's new strategic plan (more details about the priorities below). The Committee meets again on December 2. In the meantime, PACT continues to work on various items including:

- World Architecture Day and the 2022 Queen's Park Picks – Although plans were in place to return to an in-person World Architecture Day celebration, a quick pivot was required when government announced its adjournment on September 15 until October 25. As such, the 2022 QP Picks were announced via the OAA website and press releases about each pick were circulated to local media outlets and trade publications.

In addition to very positive meetings with 10 MPPs representing all political stripes and diverse geographies across Ontario, earned media from this year's event is also significant. Based on reports from the OAA's media monitoring software, "Queen's Park Picks" or "QPP" is mentioned 102 times in the media from October 1 to 15, 2022. Moreover, the media coverage that was earned on this year's event has a potential news reach of 31.2 million and the general sentiment of the coverage is all positive. The top performing story, this [CTV piece](#) about Place des Arts in Sudbury, has a potential news reach of 13.7 million and a positive tonality.

Plans are in place to return to an in-person World Architecture Day celebration in 2023. To view this year's and past Queen's Park Picks, please visit www.oaa.on.ca/qpp.

- Bill 23, *More Homes Built Faster Act, 2022* – Upon its return to the legislature on October 25, government announced the introduction new housing legislation. Bill 23, *More Homes Built Faster Act, 2022* is a sweeping proposal that contemplates significant changes to the planning and approval system in Ontario. While the proposal does incorporate some decade-old recommendations that the OAA has been making, such as a restoration of the Section 41 design exclusions in the *Planning Act*, it may result in some significant

unintended consequences, such as the removal of municipal green standards.

With such a monumental piece of legislation before us, a “Big Think” discussion about the legislation was hosted by the OAA. Invitees include PACT and SBEC, as well as other subject matter experts. This approach to legislative analysis is a first for the OAA and members in attendance were pleased with how it went and would like to see more opportunities to participate in these sorts of consultations. A snapshot of the discussion including the contemplated changes, the OAA’s historic positions on these (where available), and recommendations for advancement is attached. To read an overview of the legislation, please visit the Osler, Hoskin, Harcourt LLP website [here](#).

A submission on this legislation has been delivered to government and is attached to this report for information. The OAA also expressed interest in making an oral deputation to the Standing Committee on Heritage, Infrastructure and Cultural Policy. Spaces to speak are limited, and the OAA did not secure a space.

- Long-term Care – Phase 1 of the long-term care study is complete, including the development and publication of a white paper. To support and amplify the findings of this comprehensive report, the OAA has enlisted the help of an editor, Bev Cline, who will be drafting an Executive Summary of the report. Cline is experienced at working on summary documents for government and is familiar with long-term care. She has also worked on other projects that the OAA is connected to, such as the summary report on the Ryerson/CDAO study. The executive summary that Cline is writing based on the long-term care study can be used in government meetings and when having public discussions about the OAA’s position on the issue.

Council had approved \$25,000 in funding to support the project. Further to discussion with the study partners, the project was segmented into two phases. Phase 1 (\$15,000) is now complete, however Dr. Stephen Verderber is currently rethinking his approach to Phase 2 and will report back to Council in the new year once his plans are finalized. Further to discussions with PACT, and given the size of the Phase 1 document, it was agreed that it would be appropriate to utilize some of the original funds to develop the Executive Summary document.

- PACT Priorities and Plans – In response to the Strategic Plan, PACT has been examining the work that it is currently doing and has done in the past to identify a clear set of priorities for the upcoming year.
 - Housing Affordability: Through legislative monitoring and responses to government, PACT intends to continue to promote housing affordability as key policy item that government should focus on. Most recently, with the introduction of Bill 23 (more on this above), the OAA is able to reiterate its support for a streamlined development approval process, missing middle housing options and intensification in

already built up areas. It is also an opportunity to amplify the OAA's focus on climate action and EDI.

Other activities that support the OAA's advancement of housing affordability include the recent MPP meetings that were planned as part of the 2022 World Architecture Day events and a possible roundtable that PACT is discussing which would pull together subject matter experts on housing from architecture, planning, and policy perspectives.

Housing affordability pulls in many policy items including site plan reform, *Planning Act* reform, and climate action.

PACT supports continued advancement of the OAA's work on housing affordability.

- *Employment Standards Act* (ESA) reform: PACT plans to continue to advance the OAA's recommendation to remove the ESA exemptions for architects. This is consistent with the OAA's strategic plan and recommendations from the EDI Working Group. Through legislative and media monitoring, OAA staff will identify opportunities to advance the Association's position.
- Research: PACT continues to see the value in supporting and undertaking research to enhance the OAA's intelligence about new and emerging issues.

On long-term care, the Committee suggests leveraging the work that has been done to date through the creation of an executive summary document (more on this above) that can be widely shared with key stakeholders including government and media. This summary will amplify the OAA's position on long-term care – that is, that the long-term care design guidelines need a substantial rewrite and that the OAA and its members are committed to being involved in this rewrite.

Other research that PACT is currently exploring includes a proposal from the Architectural Conservancy of Ontario (ACO) to explore the environmental cost of new construction versus retrofits. Once they have reviewed the proposal, a recommendation will be made to Council about how to proceed with the ACO-inspired research.

SBEC Updates

SBEC met last on September 26, 2022 and will have its final meeting on December 5, 2022. Per the decisions made by Council at the September meeting, the OAA will use an Advisory Group model to address climate action issues and initiatives that require subject matter experts. Members of the existing SBEC group will be invited to become a part of the advisory group roster. SBEC will be busy tying up loose ends on ongoing projects including:

- **New Case Study Template:** Per the advice of SBEC, a case study template has been developed in collaboration with the Communications Team and will be available on the Climate Action section of the OAA website before the end of the year. The Communications Team is working with the web developers to ensure that all of the backend tools are in place to support this new feature before it goes live.

Similar to the platform used for OAA Classified, members can enter the information about their case study projects using this online fillable form. Once complete, the data will be reviewed by OAA staff and will then be made live on the [Case Study section](#) of the website. This updated approach to case studies will prominently feature multiple performance metrics including Total Energy Use Intensity (TEUI) and Greenhouse Gas Intensity (GHGI).

- **TEUI 2.0:** As part of the ongoing maintenance of the TEUI calculator and in response to calls for increased functionality of the calculator, TEUI 2.0 is in development. A third party coder is creating a framework whereby the 2.0 version of the TEUI calculator can be expanded and updated based on a spreadsheet, easing maintenance and usability of both the front and back-end of the tool. We expect a beta of the 2.0 calculator to review by end of November.

Construction Design Alliance of Ontario (CDAO) Updates

CDAO hosted its Procurement Day on October 28. The virtual event was attended by over 100 individuals which included those representing procurement from a wide variety of public client groups and municipalities. The agenda included four individual sessions which focussed on:

- The Supply Chain Challenges Impacting Critical Construction Materials
- Enhancing Project Delivery through Pre-project Investment
- Qualifications-Based Selection in the Procurement of Professional Design Services
- Standard Contracts

The event was recorded and is currently being editing in the hopes of making it available virtually as an ongoing education tool related to procurement.

Action: **None. For information only.**

Attachments: Big Think on Bill 23 – Snapshot; Bill 23 submission

Bill 23, More Homes Built Faster Act, 2022 - Analysis

Issue	Proposed Changes	OAA's Past Position	Advance or Change?
Inclusionary Zoning/Affordable and Attainable Housing	<p>1. Exempt affordable housing (generally defined as being priced at no greater than 80% of the average price/rent in the year a unit is rented or sold) and attainable housing and inclusionary zoning units from DC, CBCs and parkland dedication</p>	<p>NEUTRAL: DCs should be determined at the outset of an application process. Predictability of costs is important to all stakeholders, including end users, and it supports the creation of more housing by allowing architects, builders and developers the ability to forecast their overall costs on a given project and plan accordingly</p> <p>SUPPORT: The government needs to address the levers that they can pull to make housing more financially attainable to more Ontarians including:</p> <ol style="list-style-type: none">1. Reducing construction costs through increased zoning permissions, reduced development fees, and promotion of modular and pre-fabricated construction;2. Updating the Ontario Building Code to remove some of the regulatory hurdles to development; and,3. Exploring alternative financial models to home ownership.	<p>CHANGE - SUPPORT: Has the effect of moving the burden of DCs to the general population to absorb cost of new development; instead of transferring to other market rate units, transfers to general tax payers. Individual developments won't be deterred to build supply with this cost re-allocated.</p>
	<p>2. Introduce a category of "attainable housing" which will be defined in future regulations</p> <p>3. An upper limit of 5% of the total number of units in a development that can be required to be affordable as part of inclusionary zoning, and a maximum period of 25 years over which the units would be required to remain affordable (this is a proposed regulation change, not in the legislation itself)</p>		<p>ADVANCE: With the added note that government should define "attainable housing"</p> <p><i>Clarification: Should OAA recommend a definition? If so, what definition should we advance? Does "attainable" refer to affordability, like CMHC definition (30% of household income)?</i></p>
	<p>1. The maximum amount of land that can be conveyed or paid in lieu is capped at 10% of the land or its value for sites under 5 ha, and 15 % for sites greater than 5 ha</p> <p>2. Maximum alternative dedication rate reduced to 1 ha/600 units for land and 1 ha/1000 units for cash in lieu</p>		<p>OBJECT: OALA is advancing the position that it is unfortunate in a time of significant intensification, parkland is taking a hit. OAA To echo this sentiment? Housing is not just housing. Planning departments should be mandated to consider all of the services that are necessary to support communities (i.e schools, parks, community centres, etc.)</p>

Parkland

- 3. Parkland rates frozen as of the date that a zoning by-law or site plan application is filed. Freeze remains in effect for two years following approval. If no building permits are pulled in that time, the rate in place at the time the building permit is pulled would apply
- 4. Encumbered parkland/strata parks, as well as privately owned publicly accessible spaces (POPS) to be eligible for parkland credits
- 5. Landowners can identify land they intend to provide for parkland, with the municipality able to appeal to the Tribunal if there is a disagreement
- 6. Parks plans to be required prior to the passing of any future parkland dedication by-law (would not apply to by-laws already passed)
- 7. Parkland dedication will apply to new units only (i.e., no dedication can be imposed for existing units)
- 8. Municipalities will be required to spend or allocate 60% of parkland reserve funds at the start of each year

CAUTION: POPS are a way of deferring costs to long term owner; their maintenance and long term care becomes private sector matter and they risk falling into disrepair. By contrast, public parks, which can still lag in maintenance and upgrades, are looked after on a schedule of care

SUPPORT (with condition): The requirement to allocate 60% seems like a good start and will have the effect of pushing more out faster which is a good start, BUT there is a need to think about the whole housing picture, that is all of the services required to support a communities

Development Charges

- 1. Five year phase in of DC rate increases, beginning with a 20% reduction in the first year, with the reduction decreasing by 5% each year until year five when the full new rate applies. This is proposed to apply to all new DC by-laws passed since June 1, 2022
- 2. Historical service level for DC eligible capital costs (except transit) extended from 10 to 15 years
- 3. DC by-laws will expire every 10 years, instead of every five years. By-laws can still be updated any time
- 4. Cap the interest paid on phased DCs for rental, institutional and non-profit housing to prime plus 1%
- 5. DC/CBC/parkland exemptions for attainable housing, which will be projects designated by future regulations
- 6. New regulation authority to set services for which land costs would not be an eligible capital cost recoverable through DCs

CAUTION: With municipalities across ON already dealing with major infrastructure deficits, there is the concern that reducing DCs may further complicate this matter. ON should consider other avenues in place of a blanket waiver of DCs, such as graduated DCs as in Ottawa where DCs are higher in the outskirts of the city and lower in the core

- 7. Exclude the cost of studies (including background studies) from recovery through DCs
- 8. Municipalities will be required to spend at least 60% of DC reserves for priority services (i.e., water, wastewater and roads).

- 9. Discount for purpose built rental units, with a higher discount for larger units, on top of the existing DC freeze and deferral of payments over five years

NEUTRAL: This approach is mirrored in other recommendations that the OAA has made, such as exempting government priority projects (ex. Energy efficient buildings and/or affordable housing) from SPA

Community Benefit Charges

- 1. Maximum CBC payable to be based only on the value of land proposed for new development, not the entire parcel that may have existing development
- 2. Maximum CBC to be discounted by 4% of land value divided by the existing building size, as a proportion to total building square footage

Removal of Upper Tier approval powers

- 1. All upper tier municipalities in the Greater Toronto Area, as well as Waterloo and Simcoe will be removed from the Planning Act approval process for both lower tier official plans and amendments and plans of subdivision
- 2. Minister would (unless otherwise provided) therefore become the approval authority for all lower tier OP and OPAs, and Minister’s decisions are not subject to appeal

OBJECT: If passed as it is currently written, this will facilitate the expansion of housing into the greenbelt. **The OAA maintains its position that intensification in already built up areas is a sustainable approach to increasing housing stock across Ontario. The OAA believes that sprawl development should be discouraged in order to advance climate action.**

OBJECT: The OAA does not support or promote urban sprawl development.

Zoning in MTSAs

- 1. Municipalities will be required to update zoning to include minimum heights and densities within approved Major Transit Station Areas (MTSA) and Protected MTSAs within one year of MTSA/PMTSA being approved

SUPPORT: Zoning should allow more infill multi-unit residential buildings (MURBs) in existing single family residential neighborhoods, particularly along transit corridors.

Add In: Planning Departments should be given the mandate to test zoning envelopes against development proformas

<div>No third-party appeals</div>	<div>1. No one other than the applicant, the municipality, certain public bodies, and the Minister will be allowed to appeal municipal decisions to the Tribunal. This applies to all Planning Act decisions (including consents and minor variances)</div> <div>2. Existing third-party appeals where no hearing date has been set as of October 25 will be dismissed. The scheduling of a case management conference or mediation will not be sufficient to prevent an appeal from being dismissed</div>	<div>SUPPORT: The OAA has long maintained that an unbiased, independent decision making process is a necessity. It is for this reason that the OAA has continued to support the existence and empowerment of the OMB, then LPAT, and now OLT. This independent Tribunal not only ensures policies and regulations are clear, but that municipalities in turn comply with these policies and regulations. Far from being politically motivated, the OLT is required to make decisions based on planning regimes and rationales</div> <div>OBJECT: the OAA recommends that government help support the OLT clear its backlog and hire more staff consistent</div>	<div>Add In: So often a NIMBY can hold up a process; but there should be a mechanism for public interest appeals. It was noted that years ago when a meeting of planning department representatives from across North America was held and a key criticism of TO was that public consultation got in the way of the process.</div>
<div>Gentle density/ Intensification</div>	<div>1. As of right zoning to permit up to three residential units per lot (two in the main building and one in an accessory building), with no minimum unit sizes</div> <div>2. New units built under this permission would be exempt from DC/CBC and parkland requirements, and no more than one additional parking space can be required</div>	<div>SUPPORT: Increased housing supply in Ontario can be achieved through infill development and intensification in existing neighbourhoods, expansion of permissions for gentle density development, such as duplexes, triplexes, four-plexes and secondary suites, low to mid-rise intensification along corridors, and mid to high-rise intensification in centres</div>	<div>Add In: Current proposal is very weak; as majority government they have a lot more powers to expand this further</div>
<div>Subdivision approvals</div>	<div>1. Public meetings no longer will be required for applications for approval of a draft plan of subdivision</div>		
	<div>1. Developments of up to 10 residential units will be exempted from site plan control</div>	<div>SUPPORT: Government should streamline development approval process for projects that ste out to help government achieve its priorities</div> <div>Impacts on municipal green standards?</div> <div>CAUTION:</div>	<div>Add In: Government should go further - SPC should be used far more sparingly - minimum 30 units, 6 storeys as of right</div>

Site Plan Control

2. Architectural details and landscape design aesthetics will be removed from the scope of site plan control

SUPPORT: Restore Section 41 exclusions of the Planning Act – By restoring these exclusions, planners can focus on technical issues related to the public realm. This will not only reduce costs, it will also encourage investment on the residential, commercial and industrial side. Additionally, it will have the benefit of speeding up the review process by freeing up more of a planner’s time to review site plan applications.

Regarding DRPs, the OAA unequivocally supports the important work these panels deliver to municipalities

GIANT CAUTION: Restoring Section 41 design exclusions should NOT come at the cost of existing municipal green standards. A few options:

- 1. Implement a BC-style step code in the OBC (this is consistent with the OAA's position on step codes)
- 2. Reinstate exemptions for design considerations but maintain performance reuirements

As well, there is some concern about consumer protection - that is that if materials are not secured at the stage of Site Plan, then buyers do not have any assurances about the end product they are investing in.

Note: Refer to TAF recommendations

Rental replacement

1. Minister to be given the authority to enact regulations related to the replacement of rental housing when it is proposed to be demolished or converted as part of a proposed development

OBJECT? Where possible the OAA recommends deep energy retrofits over demolition and replacement of existing buildings

Add In: If this is advanced, some stop gap needs to be put in place to ensure that those who are marginally housed are not displaced. Although the market is no longer siloed and many uses (ownership, rental, work space, short term rentals) may all exist in the same building, a mechanism to address and protect those who are mirginally housed must be developed and implemented before government does away with this.

Heritage

1. Municipalities will not be permitted to issue a notice of intention to designate a property under Part IV of the Ontario Heritage Act unless the property is already on the heritage register when the current 90 day requirement for Planning Act applications is triggered

2. Heritage registers to be reviewed and a decision made whether listed properties are to be designated, and if not, removed from the register

3. A process is proposed which will allow Heritage Conservation District Plans to be amended or repealed

4. Criteria for Heritage Conservation District Plans can be established for regulation

OBJECT? The deciding factor to demolish a structure generally appears to be a lack of political will and a lack of appreciation for the architectural/cultural significance of these structures. Our first response should not always be to condemn buildings that have been compromised. Not prioritizing our built heritage may compromise tourism opportunities, good-paying jobs & economic development. Ontario must better incorporate architects into decision-making processes around saving or demolishing historically significant buildings and the OAA recommends making changes to the Ontario Heritage Act to reflect this. Ontario has the opportunity to protect our built and environmental heritage, save and create jobs and help to grow the economy

Add In: Money and support needs to thrown into the process of establishing what "heritage" is so that there is a clear understanding of what we value in heritage, what we want to preserve and what incentives will be given to owners to participate in conservation efforts.

OLT procedures

- 1. The Tribunal will have increased powers to order costs against a party who loses a hearing at the Tribunal
- 2. The Tribunal is being given increased power to dismiss appeals for undue delay
- 3. The Attorney General will have the power to make regulations setting service standards with respect to timing of scheduling hearings and making decisions

SUPPORT: The OAA urges government to continue exploring the tenacious recommendations put forward by the Housing Affordability Task Force to further address housing affordability including: “Where it is found that a municipality has refused an application simply to avoid a deemed approval for lack of decision, allow the Tribunal to award punitive damages.”

SUPPORT: In the context of SPA, OAA has recommended that government exempt projects that achieve government priorities; same line of reasoning here: streamline the development approval process to facilitate the creation of more of what has been identified as necessary

Aggregate resources

- 1. Decisions on aggregate applications will be delegated to staff (instead of the Minister)
- 2. Planning Act applications for aggregate proposals will be exempt from the two-year freeze on applications to amend new official plans, secondary plans and zoning by-laws

Natural heritage planning

- 1. A program to offset development pressures on wetlands is being considered, which will require a net positive impact on wetlands. The language appears to contemplate that wetlands can be developed provided a net positive impact is demonstrated
- 2. The Wetland Evaluation System is also being revised, and the proposed changes would eliminate the concept of wetland complexes

OBJECT: The OAA believes that sprawl should be contained and, as an alternative, intensification through missing middle housing development should occur in already built up areas.

Conservation Authorities

- 1. Permits will not be required within regulated areas (including wetlands) for activity that is part of a development authorized under the Planning Act
- 2. A single regulation is proposed for all 36 Authorities in the province

SUPPORT: Creating the same rules for all Conservation Authorities is positive as it will create improved predictability across Ontario

3. Clear limits are proposed on what Authorities are permitted to comment on as part of the planning approvals process, which will keep their focus on natural hazards and flooding

Consumer
Protection

1. Proposed increases to penalties under the New Homes Construction Licensing Act, 2017 of up to \$50,000

SUPPORT: we have heard architects express concerns that illegal homebuilders may not follow the same set of rules, or have the same set of protections for Ontarians. While this falls outside the scope of our mandate to serve and protect the public interest, we relay these concerns that it may also set a competitive disadvantage between those who protect consumers by following the law, and those who put consumers at risk through choosing to cut corners. Ministry must enact measures that expand comparable protections to buyers of all new homes.

Add In: \$50,000 fine may not be enough; moreover, this is an opportunity to reform Tarion overall to better ensure consumer protection.

Established in 1889, the Ontario Association of Architects (OAA) is the self-regulating body for the province's architecture profession. It governs the practice of architecture and administers the Architects Act in order to serve and protect the public interest.

Standing Committee on Heritage, Infrastructure and Cultural Policy
c/o Isaiah Thorning, Clerk
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99 Wellesley Street West
Toronto, Ontario, M7A 1A2

Sent by email to schicp@ola.org

November 16, 2022

Re: Bill 23, *More Homes Built Faster Act*, 2022

To Whom It May Concern:

The Ontario Association of Architects (OAA) has reviewed Bill 23, *More Homes Built Faster Act*, 2022. Although the Association is encouraged by some steps taken to address housing affordability, it strongly urges the Province to closely examine the potential unintended consequences of such a sweeping bill.

As a regulator entrusted with a clear mandate to serve and protect the public interest, the OAA shares a common interest with the government to help solve Ontario's housing affordability crisis.

Having reviewed the proposed legislation, the Association submits the following recommendations:

- remove the proposal to reduce maximum alternative **parkland** dedication rates;
- seek opportunities to support **gentle density/intensification** in already-developed areas;
- maintain and focus the powers of **Local Conservation Authorities** to weigh in on development proposals in floodplains and other ecologically sensitive areas;
- clearly define "**heritage**," explaining what needs to be preserved and what incentives are available to owners to facilitate this preservation;
- invest in tools to support owners and public entities in deep energy retrofits of aging purpose-built residential buildings in order to minimize **rental displacement** and facilitate the longevity and sustainability of such existing housing stock across Ontario;
- create a carve-out in Section 41 of the *Planning Act* to ensure landscape and streetscape materials can be confirmed via **Site Plan Control**; and
- implement an energy step code in the Ontario Building Code.

These recommendations will be further explained in greater detail throughout this submission.



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Housing is Not *Just* Housing

The provincial government has set out to enable the development of 1.5 million new homes over the next 10 years. While the creation of new dwelling units is necessary to support the expected population growth across Ontario, new housing must be accompanied by additional infrastructure and community amenities to support that growth, including schools, libraries, and parkland.

The OAA urges government to require that municipal planning departments consider all services necessary to support growing communities. Regarding parkland in particular, the OAA is pleased to learn about the government's proposal to require municipalities to allocate 60% of their parkland reserve at the start of each year. This will have the effect of creating more parkland faster across the province. However, the proposal to reduce the maximum alternative parkland dedication rate to 1 hectare per 600 units and 1 hectare per 1000 units for cash-in-lieu is problematic.

As pointed out by the Ontario Association of Landscape Architects (OALA), it is unfortunate that in a time of significant intensification, parkland is being squeezed. As the COVID-19 pandemic unfolded, the benefits of parks, streets, and open spaces to the physical and mental health of individuals and communities has been experienced and proven. Affordable housing must not come at the expense of our shared public and civic spaces.

The OAA recommends removing the proposal to reduce maximum alternative parkland dedication rates.

As well, affordable housing should not come at the expense of protected greenspaces. Shoshanna Saxe, assistant professor of Civil Engineering and Canada Research Chair in Sustainable Infrastructure at the University of Toronto, was recently interviewed on [The Agenda](#). She noted "...there's a huge amount of land already available to be developed. The myth of the greenbelt causing unaffordability has been around and debunked more times than I have fingers..."

The OAA applauds government's proposal to support gentle intensification through as-of-right conversions of single-family homes to up to three dwelling units, including a garden or laneway suite. However, the Association recommends that government go further on this. The Province's own Housing Affordability Task Force recommended the government:

"Create a more permissive land use, planning, and approvals system:

- a. Repeal or override municipal policies, zoning, or plans that prioritize the preservation of physical character of neighbourhood
- b. Exempt from site plan approval and public consultation all projects of 10 units or less that conform to the Official Plan and require only minor variances
- c. Establish province-wide zoning standards, or prohibitions, for minimum lot sizes, maximum building setbacks, minimum heights, angular planes, shadow rules, front doors, building depth, landscaping, floor space index, and heritage view cones, and planes; restore pre-2006 site plan exclusions (colour, texture, and type of materials, window details, etc.) to the Planning Act and reduce or eliminate minimum parking requirements; and
- d. Remove any floorplate restrictions to allow larger, more efficient high-density towers."



The OAA recommends the government consider opportunities to further intensify urban areas.

More efficient use of this already-ample land will limit or completely mitigate adverse environmental impacts, as well as support healthy, livable communities where people can live, work, learn, and play.

The provincial government is currently poised to make a big impact on housing affordability. The growth in supply should be supported by growth in services and amenities to enable and support healthy, sustainable communities.

Conserve Local Conservation Authorities

Since the spring of 2020, jurisdictions around the world have been forced to work together in unprecedented ways to solve a global crisis: the COVID-19 pandemic. Global powers have begun to address not only this crisis, but others as well. Most notably, those seeking to raise awareness about the climate change emergency and need for social justice have been given platforms, making significant headway to gain understanding and seek solutions from diverse stakeholders all over the world.

As the regulator of Ontario's architecture profession in the public interest, the OAA published its five-year [strategic plan](#) earlier this year with two important themes: "climate action" and "equity, diversity, and inclusion." It has committed to applying these two lenses to all the work it does, and urges the government to do the same.

OAA supports government's proposal for a single set of rules to govern all 36 Local Conservation Authorities. This measure will result in increased predictability about these important groups' powers and will help reduce red tape and improve efficiency.

However, the OAA is concerned about government's proposal to remove the need of the expertise of Local Conservation Authorities to review development proposals. The [Intact Centre on Climate Adaptation](#) estimates the average cost of a basement flood to a homeowner is \$43,000. If passed as currently written, Bill 23 will repeal the regulations that allow Local Conservation Authorities to directly oversee the development process. The Authorities would also be compelled to give up any land they hold if the government determines it is suitable for housing.

One primary role of the Local Conservation Authorities and their regulations is to prevent development on floodplains—the associated risk with such development is only becoming more evident as severe weather events increase in frequency. Any effort the government makes to increase housing supply in Ontario should be complemented by environmental risk mitigation, and not come at the expense of it.

The OAA strongly recommends the government remove its proposal to limit the powers of Local Conservation Authorities to weigh in on development proposals, especially in floodplains and other ecologically sensitive areas.

Preserve Built Heritage

Built heritage supports tourism opportunities, well-paying jobs, and economic development across Ontario. As such, any measures taken to amend or change the *Ontario Heritage Act* (OHA) must further protect the built environments contributing to a sense of place in communities throughout the province.



The OAA is very concerned about the proposed amendments to the OHA and strongly recommends the government strip them from Bill 23. As noted by the Architectural Conservancy of Ontario (ACO), two proposals are particularly concerning:

1. Forcing communities to drop “listed” properties from their Heritage Registry if they are not designated in two years; and
2. Requiring the standard for heritage designation of properties be hiked from one of Ontario’s heritage criteria to at least two.

The OAA echoes ACO’s concerns that these proposals do not contribute to improving housing affordability. Further, if passed, they will erode Ontario’s built heritage by making it practically impossible to preserve certain structures.

The deciding factor to demolish a structure generally appears to be a lack of political will and a lack of appreciation for the architectural and cultural significance of these structures. Our first response should not be to condemn buildings that have been compromised.

Further, the OAA and its members across the architecture profession stand ready to work alongside government, lending expertise to decision-making processes around historically significant buildings and a clear definition of what is meant by “heritage.” Ontario has the opportunity to protect our built and environmental heritage, save and create jobs, and help grow local economies throughout the province.

The OAA recommends that government clarify its definition of what “heritage” is, what needs to be preserved, and what incentives are available to owners to facilitate that preservation.

Protect Rental Housing

The OAA is very concerned about the government’s proposal to target municipal rental housing replacement policies, thus paving the way for their alternation or removal. In a time of significant housing affordability challenges, the Association finds this proposal to be completely inappropriate. It will instead have the effect of destabilizing the housing system and urban economies across Ontario.

As noted by the [Tower Renewal Partnership](#), “By enabling demolition and redevelopment of apartment housing without recourse, Bill 23 will cause immediate housing instability for renter households throughout Ontario. [It will] remove housing options for key workers; lead to homelessness for those of low income; and remove the ability of newcomers to migrate, establish themselves, and ultimately invest through an erosion of attainable homes.”

Wherever possible, the OAA strongly recommends deep energy retrofits over demolition and replacement of existing buildings—especially in the case of housing. The Canada Green Building Council (CaGBC) estimates about one-third of greenhouse gas emissions come from built environments where people live, work, and play. In the case of large municipalities, estimates are much higher. The City of Toronto, for example, estimates that 55% of its greenhouse gas emissions come from buildings.

Purpose-built rental buildings born out of the 1960s and 1970s housing boom have come to a critical age where deep energy retrofits are required to make them

sustainable longer. Since “they are the [backbone of rental housing](#) in [Ontario],” there is a public imperative for government to support and incentivize their revitalization.

The OAA is very committed to the value of deep energy retrofits. When faced with aging systems inside its own headquarters building, the Association had to decide between rebuilding, relocating, or retrofitting. Having chosen the third option of renovating, its Renew + Refresh project aims to achieve a low-energy building standard to meet the 2030 Challenge, including a 70% energy use reduction that was achieved upon the reopening of the building in May 2019 and a 100% reduction by 2030.

The OAA recommends the government invest in tools to support owners and public entities in deep energy retrofits of aging purpose-built rental buildings to facilitate the longevity and sustainability of existing rental housing, instead of establishing policies diminishing existing stock across the province.

Fix Site Plan AND Mitigate Unintended Consequences

The OAA is encouraged by government’s proposal in Bill 23 to restore the Section 41 design exclusions in the *Planning Act*. Since 2006, the Association has cautioned that, “focusing design review on architectural details that have little impact on the public realm could frustrate the design review and planning approval process” (OAA submission to the Standing Committee on General Government re: Bill 51, *Planning and Conservation Land Statute Amendment Act*, 2006).

However, while the OAA believes architectural details of a proposal ought to be left out, it maintains that Site Plan Control plays a key role in validating the public realm and sustainability elements of a project. Indeed, Site Plan Control is about creating and maintaining the public realm—areas that are an extension of the built environments within them.

Professional planners have rightly opined that landscape details and building materials close to the public realm ought to be considered during Site Plan. After all, landscaping (and streetscapes more generally) can contribute to the development of a high-quality public realm. Moreover, in the grand scheme of new building development, landscaping materials are generally not that expensive and can have far-reaching positive environmental and visual impacts.

The OAA recommends a carve-out be created in Section 41 of the Planning Act to ensure landscape and streetscape materials can be confirmed via Site Plan Control.

According to an Osler, Hoskins and Harcourt LLP [black-line review](#) of the proposed amendments to the *Planning Act*, Section 41 amendments to restore the design exclusions include: “matters relating to exterior design, including without limitation the character, scale, appearance and design features of a building, and their sustainable design...”.

The OAA strongly recommends sustainable design requirement be integrated in the Ontario Building Code via the implementation of an energy step code, rather than enforcing energy efficiency via site plan.

With building code consultations currently underway, Ontario is uniquely positioned to use this time of great change to introduce an energy step code into the province-wide

Building Code. Rather than reinventing the wheel, the province should strongly consider adopting the Toronto Green Standard as a reference code that could be included in the code and be adopted by municipalities on a voluntary basis. The built environment is a key contributor to greenhouse gas emissions, and has a significant role to play in achieving the province's 2030 emission reduction targets.

In the meantime, energy efficiency standards currently in place—such as the Toronto and Whitby Green Standards—should NOT be lost. Instead, the OAA echoes The Atmospheric Fund's recommendation to "...provide a carve-out for green development standards with the proposed changes below:

- Amend Bill 23 by deleting in Schedule 1 "(2) Subparagraph 2 iv of subsection 114 (5) of the Act is repealed" and delete in Schedule 9 "(2) Subparagraph 2 (d) of subsection 41 (4) of the Act is repealed"
- Instead replace those two sections with the following wording in both:
 - (d) matters relating to sustainable design if an official plan and a by-law passed under subsection (2) that both contain provisions relating to such matters are in effect in the municipality;
- This would still reduce the scope of site plan approval processes as per the bill's intent, as illustrated below in comparison to the existing wording in both acts:
 - (d) matters relating to exterior design, including without limitation the character, scale, appearance and design features of buildings, and their sustainable design, but only to the extent that it is a matter of exterior design, if an official plan and a by-law passed under subsection (2) that both contain provisions relating to such matters are in effect in the municipality[.]"

Objective, tiered performance metrics help everyone understand energy use in buildings, and position Ontario to achieve its 2030 targets. Municipal green standards are an important step in this—OAA members call the Toronto Green Standard one of the most effective tools available to pitch climate considerations to their clients. However, enshrinement of these standards in the Building Code will ensure application and acceptance of the standards consistently across Ontario.

Conclusion

The OAA enjoys a longstanding, collaborative relationship with the provincial government. On behalf of the Association and Ontario's architecture profession, I look forward to continued work with this Committee to ensure the public interest is protected and promoted through the development of Bill 23, *More Homes Built Faster Act, 2022*. Please do not hesitate to contact the Association if you require additional information or clarity.

Sincerely,



Susan Speigel, Architect
OAA, FRAIC
President



Memorandum

FOR COUNCIL MEETING
November 24, 2022
(open)
ITEM: 6.4.a

To: Council

Susan Speigel	Farida Abu-Bakare
J. William Birdsell	Yan Ming (Pearl) Chan
Kimberly Fawcett-Smith	Paul Hastings
Christina Karney	Jennifer King
Natasha Krickhan	Michelle Longlade
Lara McKendrick	Elaine Mintz
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Gaganjot (Gagan) Singh	Andrew Thomson
Settimo Vilardi	William (Ted) Wilson
Marek Zawadzki	

From: Communications Committee

Jennifer King	Bill Birdsell
Carl Knipfel	Joël León
Elaine Mintz	Dana Seguin
Arezo Talebzadeh	

Date: November 10, 2022

Subject: Communications Update

Objective: To provide an update on current and ongoing communications-related activities for the OAA.

Highlights

[Awards](#)

[Events](#)

[Podcasting](#)

[Website](#)

[E-communications](#)

[Social Media](#)

The Communications Committee has met twice since the last Council meeting, having gathered in a hybrid fashion on Wednesday, September 28 and Tuesday, November 1. In both cases, some members attended in-person at the OAA Headquarters and others joined by Zoom.

At the September meeting, the Committee was joined by Executive Director Kristi Doyle, who relayed some of the potential changes for 2023, including a revised terms of reference, subject to Council review, that would combine aspects of the

existing Communications and Comprehensive Education Committees into a new **Communications + Public Education Committee (CPEC)**.

Both the VP Comms and the VP Education, along with OAA staff, have been conducting interviews with volunteer applicants whose names will be shared for Council approval pending the carrying of this new Committee's terms of reference.

Awards

The OAA has launched a call for submissions for the **G. Randy Roberts Service Award and the Honour Roll for 2023**. (For more information on the Service Awards program, please see the separate VP Comms report.) The OAA has also secured its jury for these two accolades. It will comprise the OAA President, Camille Mitchell (past award-winner), architect Diane Osborne, and Hamilton/Burlington Society of Architects (HBSA) chair Agata Mancini. The jury facilitator will be Councillor (and OAA past-president and previous award winner) Bill Birdsell.

For the **SHIFT2023 Health Architecture Challenge**, the call for entries remains open until mid-January. The jury has almost been finalized, with four of the five jurors now confirmed. It currently includes architects Gregory Colucci (Diamond and Schmitt), Terry Montgomery (Montgomery Sisam), Stephen Fong (also past SHIFT selection) and Dr. Terri Peters of Toronto Metropolitan University. A fifth member is being sought through the healthcare world per the program's theme. OAA past-president John Stephenson will serve as jury facilitator. Jury Day will be in mid-February with current discussions exploring whether this is to be an in-person event at the OAA Headquarters or a virtual session.

The Committee also continues to explore the possibilities of **building plaques** for Design Excellence winners. OAA staff surveyed previous winners and there is general consensus that many owners would welcome such exterior plaques, but there shouldn't be a requirement for them—that is, it would be a voluntary program the OAA could facilitate for interested participants.

Plaques would be kept relatively simple—OAA logo, award name/year, building name, owner name, and architect(s) name(s)—with thought going into the design that takes into account both the Association's visual identity as well as accessibility. Materials would be durable and weather-resistant.

As these plaques would appear to be within the OAA's public education goals, the Committee recommends the forthcoming CPEC consider this outreach when developing a budget for 2024—the next year for Design Excellence.

Events

OAA staff visited Sudbury to continue to explore possibilities for **the June Conference**. In particular, ideas are coming in with respect to the plenary events related to the theme of Designing for Dignity. Topics related to both long-term care and homelessness are being further refined. Staff are also in contact with Local Society members to develop personal ways to generate excitement about Sudbury well in advance of the registration date.

Please see the separate memo regarding the **keynote speaker**, though this Conference-related event takes place in April and is strictly virtual.

On October 18, the OAA hosted **the NOW Lecture** event, which brought together the 2020 and 2020 Best Emerging Practices—Office Ou and Smart Density—to share their stories and participate in a moderated conversation, led by the VP Comms. The free event was held at the OAA Headquarters for those with Association status, and earned attendees Continuing Education points. The OAA President also spoke at the lecture, and OAA staff and Toronto Society of Architects (TSA) volunteers were instrumental to the success.

The event, which also featured catered hors d'oeuvres and single tickets for wine or beer, “sold out” within hours of first being announced. When more slots were added, these too “sold out” very quickly. This indicates there is a desire for these sorts of events. The event included just under 100 people and felt quite full, but not packed.

Given the demand, the OAA also contracted a professional videographer (who happens to be an Intern Architect as well) to record the event, which has now been posted in its entirety on the OAA Website.

The success of using the OAA Headquarters as a venue, as well as the reception from the public during the May Doors Open tours, suggests merit in further education events being held at Moatfield in 2023.

Podcasting

The first two episodes of **Architecturally Speaking podcast/video** have now been recorded with consultant/producer Peter Reynolds of “For the Record,” the chosen host and the guests. These topics concern an intro to the architecture profession as well as an explanation of the built environment’s relationship with climate and the environment. This month and next, four other episodes will be recorded. Once two are finalized, they will be shared and promoted among the general public and then a monthly release schedule is planned.

Again, as a reminder, this initial six-episode season is coming from existing Communications budgets and is intended as a proof of concept. Should it be successful and warrant a second season, there will be further discussion on how to best develop it further.

OAA Website

In light of the Strategic Plan, numerous tweaks continue to be made to the OAA Website, including clearer general layout on the homepage and more inclusive language regarding OAA membership.

With respect to the overhauled **Climate Action** pages, work continues on a simple case study template that would allow members of the profession to share their projects and inform the public and peers how and why they are designed in such a way to minimize impacts. A draft has been shared with SBEC for review and then development work will begin with the website consultant.

The Public Education Dashboard, previously discussed with the VP Communications and VP Education, has also been launched as **Access to Architecture**, bringing together numerous public outreach places, including scholarship information, into a single page to improve the ability to find information. This is only the beginning of the page, which will grow to include content from the OAA and links to other parties to share more information with the public about architecture, the profession, and events and activities.

The **Mentor Directory** for those in the Internship in Architecture Program (IAP) and OAA Technology Program has now been finalized, though it remains hidden on the OAA Website, pending a proper rollout. It will be located on the OAA's member-only side of the website, which is accessible to Student Associates, Student Technologists, Intern Architects, and Intern Technologists. Initially, the directory will be empty, so specific communications will be shared with existing mentors as well as Council/Society chairs before connecting with the wider membership.

Web Updates (September–November 2022)

- Updating 2022 Design Excellence winners with TEUI information on the bIOAAg as per direction from Council and SBEC;
- Council elections pages;
- Contracts pages;
- Architectural design competitions page;
- Homepage layout;
- Updates to Fundamentals of Running an Architectural Practice pages;
- Updated photos for staff and Council;
- Climate Action pages;
- Conference pages
- Access to Architecture pages, including scholarships;
- Updates related to dissolution of OAAAS and integration of OAA Technology Program; and

- Updating of pages for the www.shiftchallenge.ca site to reflect the new timelines and theme.

E-communications

In addition to the regular biweekly editions of the *OAA News* newsletter and the bimonthly *Practice Advisory*, numerous other “special bulletin” emails have been sent out since the last Council report. These include:

- registration information for Meet the OAA and NOW Lecture;
- call for submissions for SHIFT Challenge;
- information about the OAA Technology Program as well as reminders regarding the Licensed Technologist OAA examinations;
- information for those registered for the ExAC;
- Regulatory Notices regarding the OAA Council elections and how to participate; and
- Calls for submissions for webinars in 2023 as well as ideas for next year’s Conference with respect to sessions and tours.

Social Media

As shown below, all social channels continue to show growth. September was particularly successful given the engagements from MPPs with respect to the Queen’s Park Picks (QPP) program.

There was great traction with the 2022 Queen’s Park Picks with MPPs sharing the QPP campaign posts. Another successful social media campaign was 2022 bIOAAg: Summer Sketches. There was a lot of comments and reposts from followers with positive comments.

OAA’s social media channels has been sharing quite a bit of EDI articles and there was a lot of reach and likes with Eladia Smoke’s article in *Daily Commercial News*.



Followers: 7,337 **(up 87 from last report)**
Average Post Audience: 2,768



Followers: 7,901 **(up 7 from last report)**
Total Likes: 7,552 (75 up from last report)



Followers: 2,611 **(up 49 from last report)**
Total Likes: 2,176



Followers: 10,752 (**up 432 from last report**)

Post Impressions: 7,600

Action: For information only.

Attachments: None.

Memorandum

To: Council

Susan Speigel	Farida Abu-Bakare
J. William Birdsell	Yan Ming (Pearl) Chan
Kimberly Fawcett-Smith	Paul Hastings
Christina Karney	Jennifer King
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Marek Zawadzki	

FOR COUNCIL MEETING

November 24, 2022

(open)

ITEM: 6.5.a

From: Paul Hastings Vice President Regulatory, Christie Mills Registrar

Date: November 24, 2022

Subject: **Activities Under the Registrar – Sept 8 to Nov 9, 2022**

Objective: Statistical Update

Experience Requirements Committee (ERC): There were two ERC assessment interviews during this period for combined international and domestic experience. Work continues with the committee to create a back up set for second/follow-up interviews and overall resiliency. The ERC panel will also work to identify any gaps in assessment questions to ensure alignment with latest version of the IAP and the ROACⁱ (formally CALA) Canadian competency standards for architects.

Complaints Committee: There are currently nine active complaints, four in the preliminary review stage, and twelve inquiries in receipt. There were six Registrar's Investigations underway or completed during this period. There were four Good Character investigations during this period.

Public Interest Review Committee (PIRC): No meetings during this period.

Discipline Committee: There were thirty non-compliance matters related to the 2018-2020 ConEd cycle administered via the OAA written hearing September 8, 2022. Three of the thirty cases are being appealed to Divisional Court. There is a discipline hearing scheduled toward the end of November with another awaiting scheduling.

Registration Committee: There were no Registration Committee hearings during this time period.

Act Enforcement: There are currently forty-nine active matters under investigation related to misuse of the term “Architect” or “Architecture” or otherwise holding out. The OOTR works with Communications to update the [website](#) quarterly as it relates to enforcement statistics.

In accordance with the OAA’s regulatory leadership strategic priority, the Deputy Registrar and Coordinator Investigations will be creating a new feature on the website related to Act enforcement. In an effort to enhance transparency of its ongoing enforcement measures, the OAA will be publishing a list of names of people and/or companies that the OAA is currently investigating for purported breaches of the Act. A list of recently resolved Act enforcement matters will be published on the OAA website, in summary form. Going forward, old resolutions will be archived on the OAA website on an annual basis.

The OOTR is confident that these enhancements to the existing administration of the Act enforcement process will serve the public interest by enhancing public awareness about individuals and companies who are not licenced nor registered by the OAA and who may have been misleading the public about their training, qualifications, and ability to take on work in the protected scope of practice.

Injunction: Two injunctions related to holding out and unauthorized practice were underway during this period.

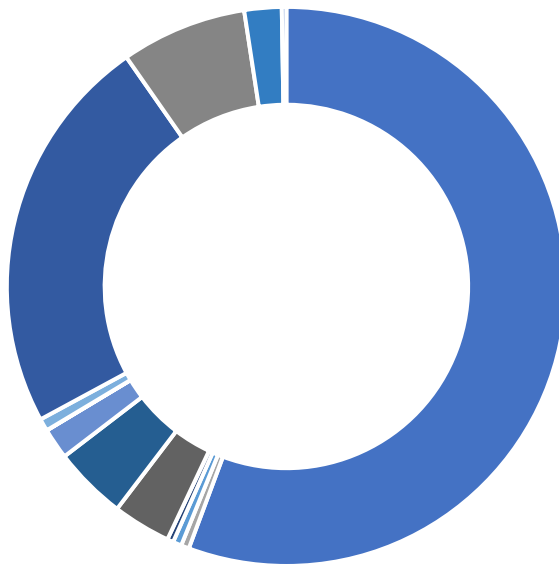
Action: **None. For Information Only.**

Attachments: Activities under the Registrar Statistical Report

ⁱ ROAC is the Regulatory Organizations for Architecture in Canada; formally CALA.

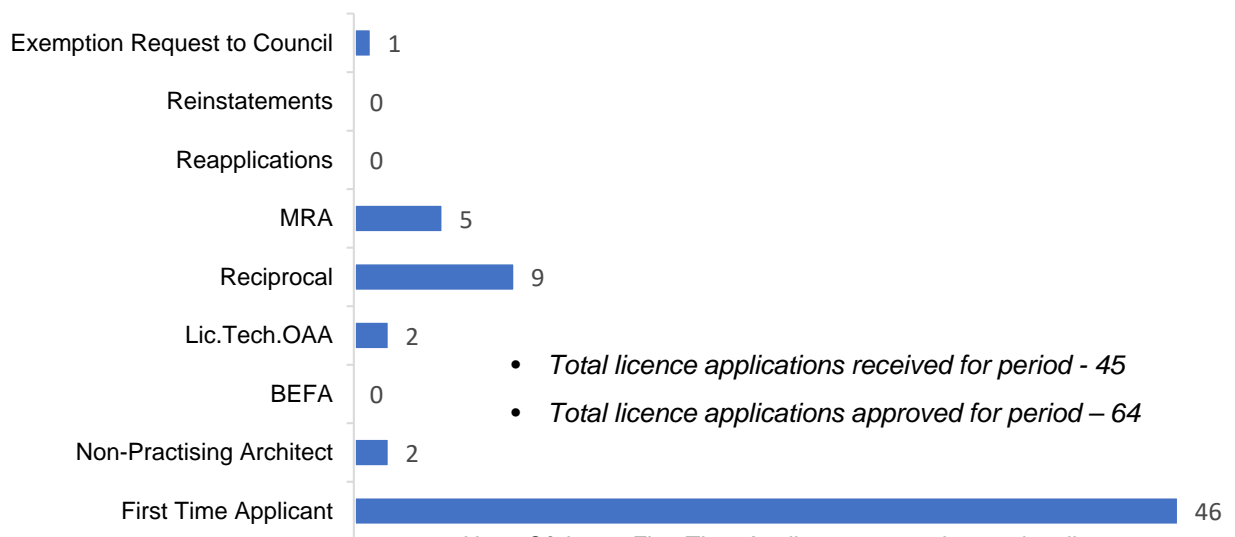
OAA Community as of November 9, 2022

OAA Individual Status Distribution



- Architect: 4674
- Architect Non Practising: 39
- Architect On Leave: 42
- Architect Long Standing: 30
- Retired Member Status: 282
- Life Member Status: 356
- Lic.Tech.OAA: 151
- Lic.Tech.OAA On Leave: 1
- Temporary Licence: 60
- Intern Architect: 1947
- Student Associate: 611
- Intern Technologist: 181
- Student Technologist: 22

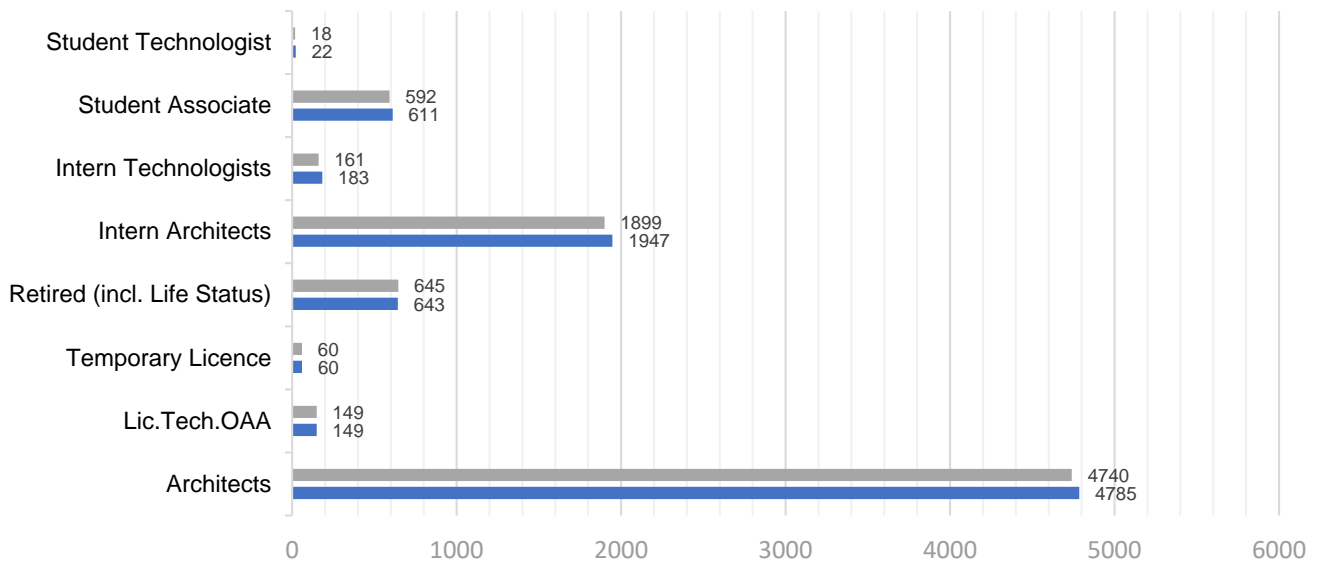
Licence Application Approval Distribution for period Sept 8 – Nov 9, 2022



Note: Of the 46 First Time Applicants 9 were internationally educated applicants.

Growth in Individual Status for period Sept 8 – Nov 9, 2022

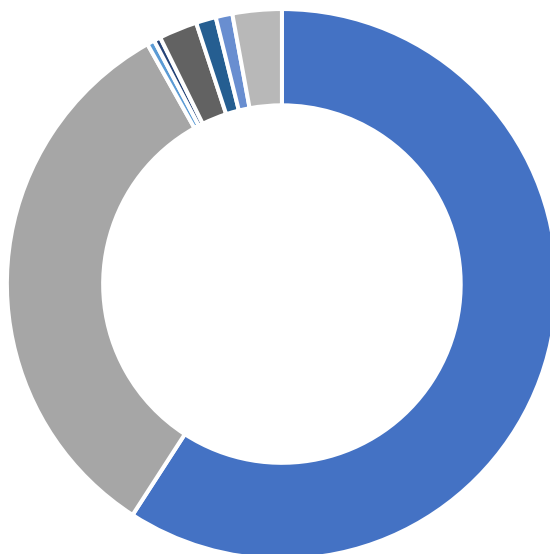
■ 2022 Sept ■ 2022 Nov



- *Total Intern Architect Applications Received for the period - 100*
- *Total Student Associate Applications Received for the period - 46*

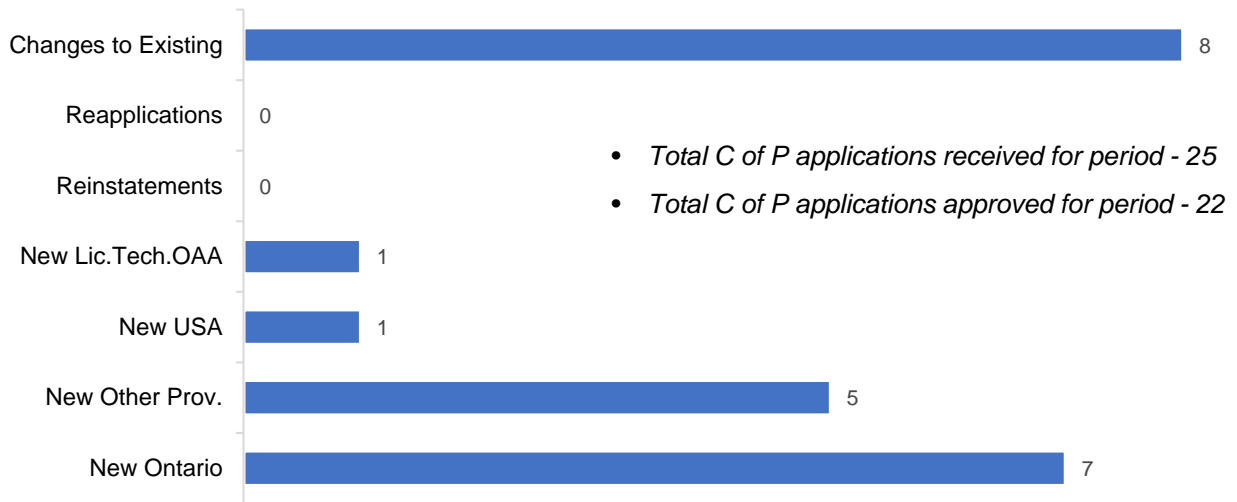
Certificate of Practice as of November 9, 2022

OAA Certificate of Practice Distribution

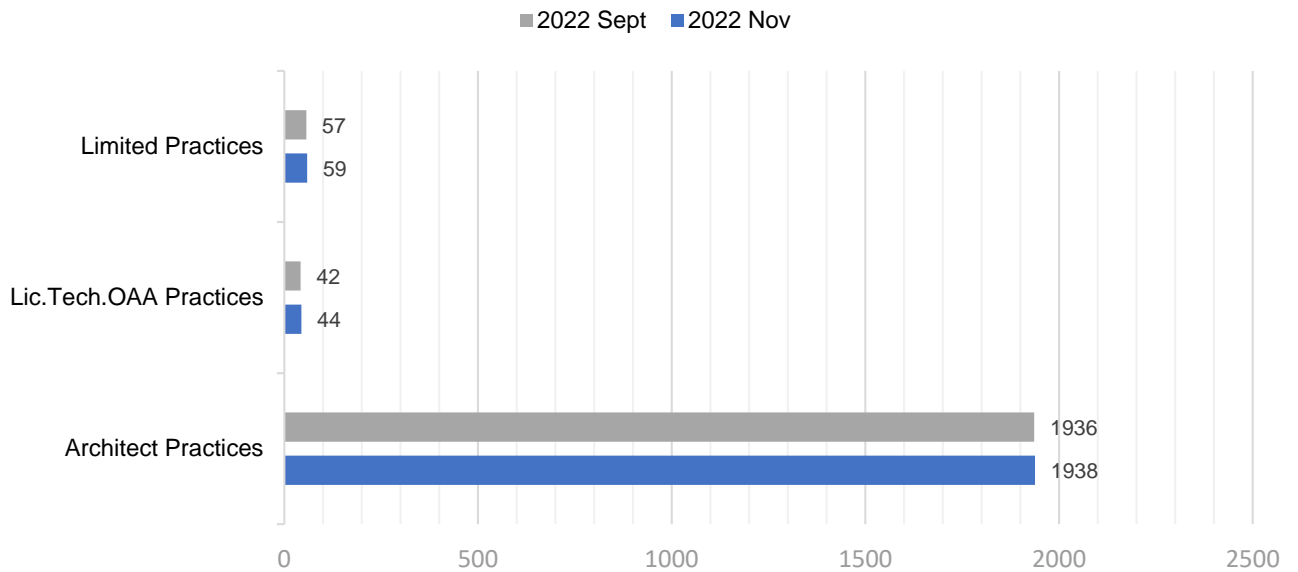


- Architect Corporation: 1207
- Architect Sole Proprietor: 668
- Architect Partnership of Corp: 9
- Architect Partnership of Members: 8
- Architect Partnership: 46
- Lic.Tech.OAA Corporation: 24
- Lic.Tech.OAA Sole Proprietor: 20
- Limited Practice: 57

Practice Application Approval Distribution period Sept 8 – Nov 9, 2022



Growth in Certificate of Practice period Sept 8 – Nov 9, 2022



Memorandum

FOR COUNCIL MEETING

November 24, 2022

(open)

ITEM: 6.5.b

To: Council

Susan Speigel	Farida Abu-Bakare
J. William Birdsell	Yan Ming (Pearl) Chan
Kimberly Fawcett-Smith	Paul Hastings
Christina Karney	Jennifer King
Natasha Krickhan	Michelle Longlade
Lara McKendrick	Elaine Mintz
Deo Paquette	Clayton Payer
Greg Redden	Kristiana Schuhmann
Gaganjot (Gagan) Singh	Andrew Thomson
Settimo Vilardi	William (Ted) Wilson
Marek Zawadzki	

From: Farida Abu-Bakare, Councillor and Chair

Date: November 16, 2022

Subject: Interns Committee Update

Objective: To Update Council on the Interns Committee Activities

Meet the OAA event

On October 13 at 6:00 pm, the 2022 Meet the OAA event was held. This was a 1½ hour virtual event which was well attended covering topics related to the pathways to licensure, how to join the OAA, involvement on OAA Committees, local societies, BEAT, BAIDA, architecture conservancies, etc. Other topics included CACB process, RAIC Syllabus, OAA Technology program, TSA membership, Interns Committee initiatives, etc.

Notifications were sent to the five schools of architecture in Ontario and the fourteen Ontario community colleges that offer the three-year architectural technology program. Information was posted within OAA e-bulletins and on social media. It was a collaborative effort between the Interns Committee, the TSA and OAA Communications. The 2022 Meet the OAA event will be posted on the OAA website at a later date.

Mentor Directory

On another note, the searchable Mentorship database on the OAA website is close to completion and launch. The Communications department and Engineering

(website development consultant) are working on its development. More information will be included in the Communication report.

Action: For information only.

Attachments: None

Memorandum

To: Council

Susan Speigel	Farida Abu-Bakare
J. William Birdsell	Yan Ming (Pearl) Chan
Kimberly Fawcett-Smith	Paul Hastings
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Settimo Vilardi	William (Ted) Wilson
Marek Zawadzki	

FOR COUNCIL MEETING

November 24, 2022

(open)

ITEM: 6.6.a

From: Ted Wilson, Vice President Practice

Date: November 15, 2022

Subject: Report from Vice President Practice

Objective: To update Council on activities of the Practice Portfolio.

Activities Report – Vice President Practice (since September 22, 2022)

- Practice Resource Committee Meetings: October 13 and November 10, 2022
- Executive Committee Meetings: October 19 and November 9, 2022
- Canadian Architectural Certification Board (CACB) Conference: October 27-30, 2022
 - Note: Examined the continuum of architectural education to practice. Recommended enhancing Mentoring programs and offering students the ability to connect with a Mentor earlier along the path or architectural education.
- Practice Resource Committee Interviews: November 2 and 4, 2022
- OAA-OGCA Best Practices Committee: November 10, 2022

Activities Report – Practice Advisory Services (Key Items)

OAA Hotline: PAS received about 1,133 calls between January 1, 2022 and October 31, 2022. (Note: This may include multiple calls about the same topic). This number does not include email correspondence.

Update on Requests for Proposals (RFPs) monitoring:

Since the start of 2022, PAS has received 22 full RFP's, of which 18 were reviewed. At the time of this memo, no RFP Alerts have been issued for the period. The number of requests for full RFP reviews has increased since the beginning of August (a total of 10). Many requests come in too close to the RFP

closing date, leaving insufficient time for review or to engage with the issuing authority; however, PAS continues to receive a number of requests to review specific clauses rather than full RFPs.

Update on the OAA Contracts Suite:

PAS continues to work closely with Con Ed and legal teams to roll out the series of webinars on the updated contracts:

- [Oct 06, 2022: OAA Contract Suite – 2021: Overview of the Updated Contracts for Architects and Lic. Tech. OAA](#): 202 attendees
- [Oct 20, 2022: OAA Contract Suite – 2021: The New OAA 600 \(Long form\)](#) : 253 attendees
- [Oct 27, 2022: OAA Contract Suite – 2021: The new OAA 800-2021 \(Short Form\)](#): 269 attendees

Feedback provided by attendees has been positive overall. The fourth webinar entitled [OAA Contract Suite – 2021: The new OAA 900 \(Subconsultant Agreement\)](#) is scheduled to take place on November 29th. 132 individuals have registered at the time of writing this memo. It is the intent to repeat the four part webinar series in the spring of 2023. Dates are being confirmed.

Work has also begun with the legal team and consultant to translate the OAA 600-2021 (Long Form) contract along with associated files and attachments into French.

Other Projects and Initiatives under the Practice Portfolio

Practice Advisory e-newsletter – Issue 20: The latest e-newsletter was issued on September 16, 2022. The issue includes another installment in the series highlighting existing OAA resources and common themes arising from the Hotline. This time around, the focus was the second of a 2-part publication on themes within construction contract administration. Additionally, there was an article informing members of the newly created *OAA Standard Certificate of Payment and Distribution Forms* which may be offered in lieu of a statutory declaration. Other topics included a sensitization piece on recently updated Practice Tips, showcasing the revised Index to Practice Tips and the additions to the PT.23 series on CCDC contracts. The last edition of the year will be e-published on November 25, 2022.

OAA-OGCA Best Practices Committee Meeting: On November 10, the OAA President, VP Practice, Executive Director, and Manager PAS attended bi-annual meeting with OGCA. The group discussed the continuing supply chain issues in Ontario, possible broad impact of Bill 23, updates needed on joint OAA-OGCA documents, and the survey on the CCDC 30 on IDP. Both organization also provided overall updates on operational-focused projects.

CDAO Construction Act Discussion – October 27: Two members of PAS attended a portion of the session which aimed to update on progress of the

submission. Main presenter was Glenn Ackerley from Weir Foulds. The first session stopped just short of discussing concerns expressed by the OAA. A second session is scheduled later this year.

CDAO Procurement Day – October 28: PAS staff attended the session hosted by CDAO. There were four presentations: *The Supply Chain Challenges Impacting Critical Construction Materials*, *Enhancing Project Delivery through Pre-project Investment*, *Qualifications-Based Selection in the Procurement of Professional Design Services*, and *Standard Contracts*. As part of one of the sessions, CDAO's commissioned research study (which the OAA supported) [*Impacts of Pre-Project Investment & Quality of Documents on Project Delivery Efficiencies*](#) was presented.

Website Content Update: PAS continues to work with the Communications team to make timely updates to the library of Practice documents and web content, and to make the documents inclusive of Licensed Technologists OAA. Over the next few months, other documents will be updated with revisions and clarifications.

Committee Updates:

Practice Resource Committee (PRC):

At its October meeting, the Committee engaged in discussion on recent legislative changes surrounding modular construction, and the challenges presented to architects and licensed technologists OAA involved in such projects. Arising from these discussions, PRC will explore the development of a best practice or information piece about modular construction to be shared with members in a future edition of the Practice Advisory. Additionally, PRC was invited to provide feedback on the CSA S478 – Designing for Durability standard with respect to quality assurance and satisfying *Part 5 Environmental Separation* of the Building Code. This feedback was collected by a PRC member that also sits on this CSA Task Group which is currently working on an updated third edition of the standard.

At its November meeting, PRC held discussion on 2 main topics. The first was the recurring theme of stakeholder management, in particular, the changing policies of Authorities Having Jurisdiction (AHJ) at critical stages of projects. Secondly, the discourse was related to instances whereby OAA members are being requested by clients to sign off on letters or certificates for 3rd parties, and the associated liabilities this practice presents. PRC underscored the need for members to set clear expectations of what a licenced member may or may not sign off on to avoid inappropriate liability. Arising from these discussions, PRC will work with staff to both create new resources and repackage existing ones for publication.

Sub-Committee on Building Codes and Regulation (SCOBCAR): The Sub-Committee is being mobilised to review and make recommendations on the two public code consultations currently underway. Assistance has also been sought from industry experts invited to bolster the review of the Energy related components. The membership has been made aware via OAA News as well as the upcoming Practice Advisory E-newsletter.

Consultation 1- National Level: [The Canadian Commission on Building and Fire Codes \(CCBFC\)](#) is currently conducting a public review of proposed changes to the 2020 editions of the National Model Codes. The review is set to close on December 23.

Consultation 2 – Provincial Level: [Ministry of Municipal Affairs and Housing \(MMAH\)](#) through Code News 333, has announced the Fall 2022 Consultation, the latest in the series of consultations to inform the next edition of the Building Code, due to come into effect in Spring 2024. This phase consists of three simultaneous registry postings for review and closes on December 9th:

- Changes to Support More Homes Built Faster: Ontario's Housing Supply Action Plan 2022-23 [[Housing Supply Action Plan Changes | RR Notice](#)]
- Changes for the Next Edition of Ontario's Building Code [[General Changes | RR Notice](#)]
- Changes to Sewage Systems and Energy Efficiency [[Sewage Systems and Energy Changes | ERO Notice](#)]

The SubCommittee is scheduled to meet in the week of November 14 and November 21st. Council will be kept apprised of SCOBCAR's work and anticipated submissions. MMAH is organizing an information session on Friday November 18; a member of PAS is scheduled to attend

Action: **None. For Information Only.**

Attachments: None.

ITEM 6.7.a

To be Distributed

OAA Local Society Visit – Northern & Toronto Societies

Agenda

FOR COUNCIL MEETING
November 24, 2022
(open)
ITEM: 7.1

Society: Northern & Toronto Societies

Date: October 18, 2022

Time: 12 noon – 1:30 p.m.

Location: <https://us02web.zoom.us/join/ztAof--tqDMtGNyTlkrAqmmhf1-pBx6HgeS>

Time		Item Title or Description	Lead
12:00 - 12:10	1.0	Introductory Remarks	Kristi Doyle
	1.1	Welcome and introductions led by the Society Chairs	Amber Salach Megan Torza
	1.2	Recognition of Traditional Lands	
	1.3	Brief remarks by OAA President	Susan Speigel
12:10 – 12:15	2.0	Ice-breaker: Networking in Breakout Rooms	
12:15 – 12:35	3.0	OAA Strategic Plan: Overview and Impact on Societies	Kristi Doyle
12:35 – 12:50	4.0	Climate Action Goals: Update	Susan Speigel
12:50 – 12:55	5.0	Brief Remarks by Pro-Demnity Insurance Co. President & CEO	Bruce Palmer
12:55 – 1:15	6.0	Discussion of profession and practice trends: Current and future	Susan Speigel
1:15 – 1:30	7.0	Open discussion on topics of interest/concern to the Society	Susan Speigel



Ontario Association
of Architects

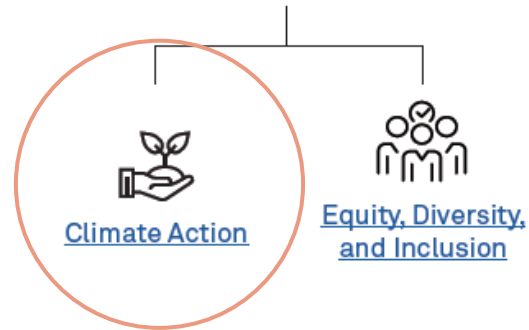
VISION

An Ontario in which architects are valued contributors to society, by creating a safe and healthy built environment that performs at the highest levels and elevates the human spirit.

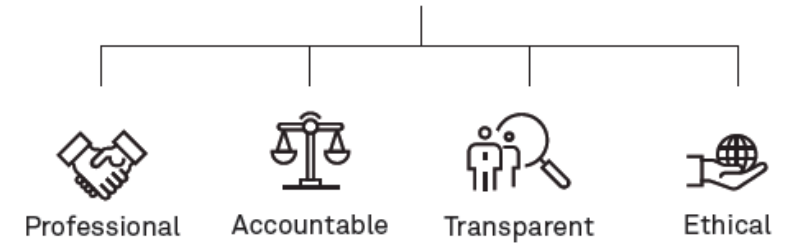
MANDATE

To regulate and govern the practice of architecture in Ontario in the service and protection of the public interest in accordance with the *Architects Act*, its Regulations, and Bylaws; to develop and uphold standards of skill, knowledge, qualification, practice, and professional ethics among architects; and to promote the appreciation of architecture within the broader society.

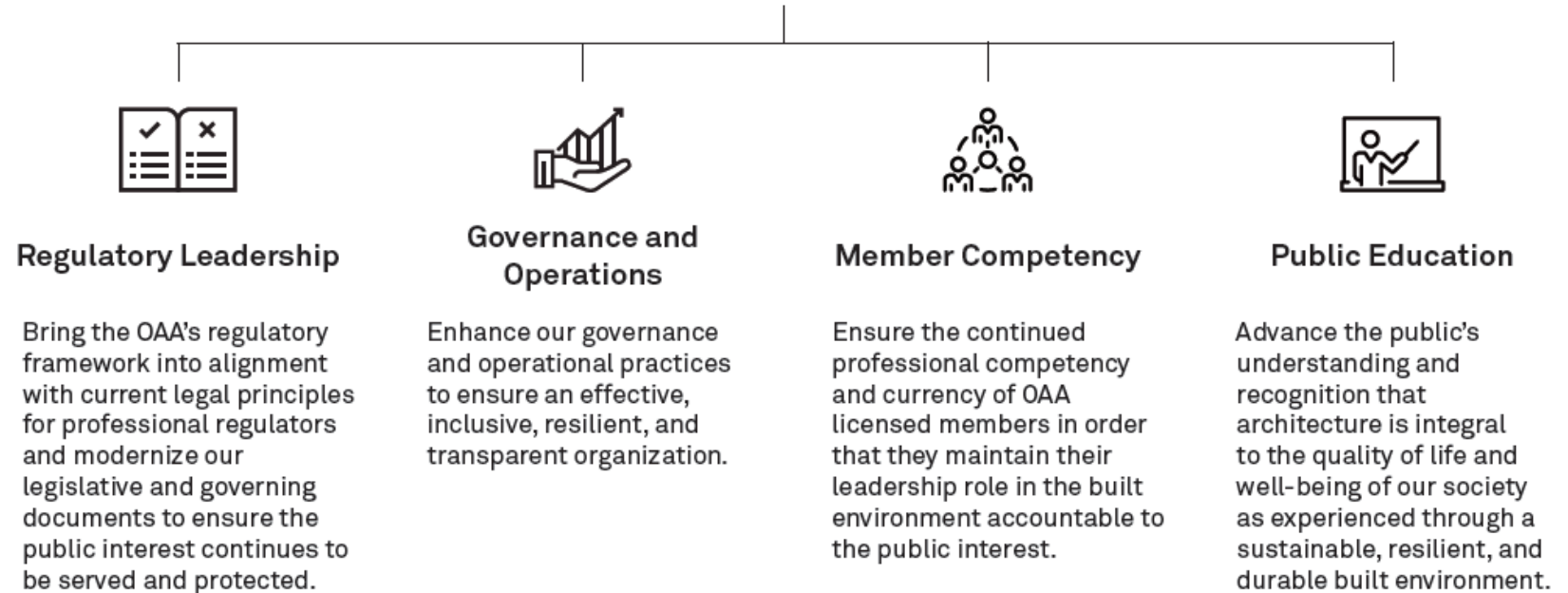
Themes



Values



Strategic Priorities



The OAA and Climate Action

- The Association has a moral imperative and an obligation to the public to respond to the climate emergency
- OAA's commitment to Climate has spanned two decades
 - In the 1990s, the OAA began to articulate climate-related goals
 - Environmental advisory group, Sustainable Built Environment Committee (SBEC), formed in 2008
- Climate Stability named a top Council priority in 2019, 2020, and 2021

Climate Action Goals: Updates

Since we last met.....

- OAA 2022 Conference : *Inspiring Climate Action*
 - **Hybrid** program with leading experts from the field
- Introduced Mandatory ConEd requirement:
2 hours of structured learning focused on climate
- Continued ConEd webinar offerings on climate
- OAA discount for Passive House Canada courses
- Expanded visibility for OAA Headquarters as a model of net-zero design
 - Dedicated ConEd session and tours at Conference
 - Doors Open: 500+ visitors; guided tours for nearly 100
 - Private tours for local, provincial, and international experts and government representatives
 - Screens program highlighting green design features
 - Next phase of Bird-Friendly film planned October 2022
 - NOTE: June 2022 Hydro bill was **\$35!!!**



Climate Action Goals: Updates

Since we last met...

- OBC/NBC Consultation: SBEC experts helped draft an OAA response
 - Express support for energy step code in the updated Building Code
 - Pushed for more pressure to build responsibly
- Ongoing support for external climate action groups
 - Workforce 2030
 - Barrie Community Energy Plan
- Ongoing support for No. 9 Imagining My Sustainable Community – program for school children
- OAA Meeting Policy – any meeting less than 2-hours is to be hosted virtually to reduce travel

Climate Action Goals: Updates

Since we last met...

- Updating Climate Action Resource webpage — tool for public and practitioners with numerous **resources**
 - Focus on ease of navigation and ease of use
 - Collection of known funding opportunities to support sustainable projects (new builds and retrofits)
 - Includes Case Studies of exceptional projects (format under review to foreground key metrics and appeal to a broader public audience)
- Will continue to evolve and improve